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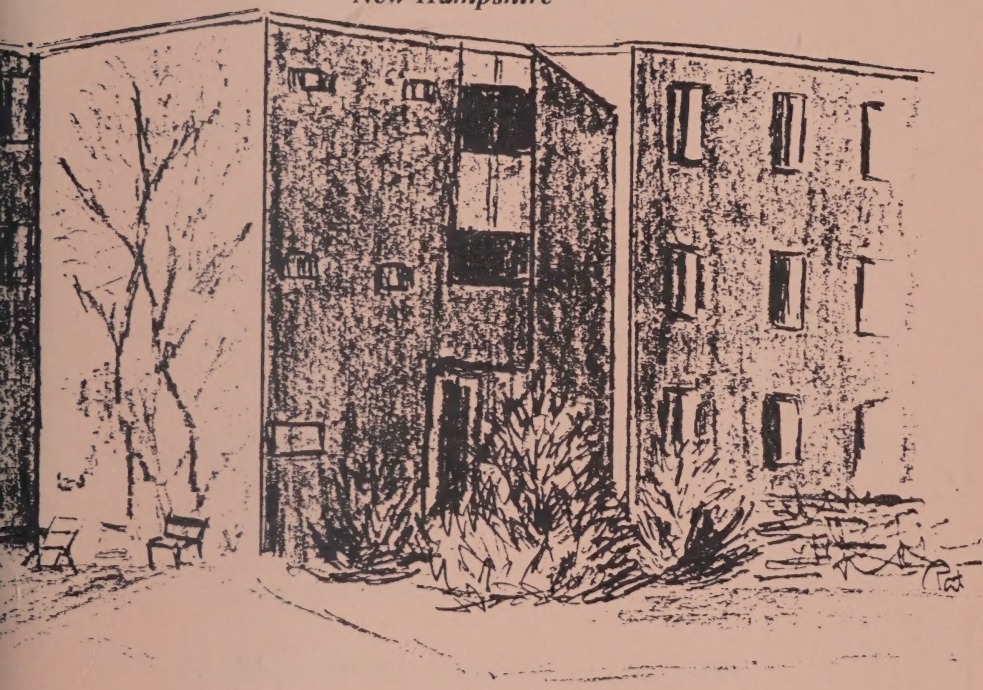
1992 ANNUAL REPORT

of the Commissioners, Treasurer and other County Officers

STRAFFORD COUNTY

New Hampshire



RIVERSIDE REST HOME

For the Year Ending

December 31, 1992

The 1992 Annual Report Is Dedicated To

Isabelle Quimby, Director of Social Services

Riverside Rest Home

In Appreciation of Her

Twenty (20) Years of

Loyal and Devoted Service to Strafford County

Belde Quimby will retire from the County in June of 1993.

She will be fondly remembered by all.

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STRAFFORD COUNTY OFFICERS
1991 - 1992

COMMISSIONERS	
George Maglaras, Chairman*	Dover, N.H.
Paul J. Dumont, V. Chairman*	Rochester,N.H.
Roland R. Roberge, Clerk*	Rochester, N.H.
TREASURER	
Charles C. Crocco*	Dover, N.H.
EXECUTIVE ASSISTANT	
Raymond F. Bower	Lee, N.H.
COUNTY ATTORNEY	
Lincoln T. Soldati*	Somersworth, N.H.
COUNTY SHERIFF	
Richard Cavanaugh*	Rochester, N.H.
REGISTER OF DEEDS	
Leo Lessard*	Dover, N.H.
REGISTER OF PROBATE	
Kimberly S. Quint*	Dover, N.H.
JUDGE OF PROBATE	
Gary R. Cassavechia	Rochester, N.H.
CLERK OF SUPERIOR COURT	
Donald Goodnow	Dover, N.H.
NURSING HOME ADMINISTRATOR	
Raymond F. Bower	Lee, N.H.
CORRECTIONS ADMINISTRATOR	
Robert LeClair	Farmington, N.H.
HUMAN SERVICES DIRECTOR	
Cheryl A. Moulton	Berwick, M.E.
MEDICAL REFEREE	
Melvin Prostkoff, M.D.	Dover, N.H.
CHAPLAINS	
Dover Clergy Association	Dover, N.H.
COUNTY PHYSICIANS	
Edwin Charle, M.D.	Somersworth, N.H.
Patrick Clary, M.D.	Somersworth, N.H.
Lawrence Sanders, M.D.	Dover, N.H.
Judy Santangelo, P.A.	Somersworth, N.H.

**Elected Positions*

STRAFFORD COUNTY DELEGATION
1991 - 1992

James Appleby*	E. Rochester, N.H.
Mary E. Bernard	Dover, N.H.
Drucilla Bickford*	Rochester, N.H.
Julie Brown*	Rochester, N.H.
Arthur Corte*	Dover, N.H.
Clyde Douglass	Rochester, N.H.
Edward J. Flynn	Somersworth, N.H.
Patricia H. Foss	Strafford, N.H.
Roland A. Frechette	Somersworth, N.H.
Gary Gilmore	Dover, N.H.
Patricia Hambrick	Durham, N.H.
Elaine Hashem	Barrington, N.H.
Peter Jankowski	Rollinsford, N.H.
Sandra Keans	Rochester, N.H.
William K. Kincaid*	Dover, N.H.
Paula Kinney*	Dover, N.H.
Robert Marston, Clerk*	Dover, N.H.
W. Kent Martling, Chairman*	Durham, N.H.
William H. McCann, Jr.	Dover, N.H.
Amanda Merrill	Durham, N.H.
Donald R. Messier	Somersworth, N.H.
George T. Musler	Barrington, N.H.
William Nehring	New Durham, N.H.
John O'Brien	Strafford, N.H.
Donald Pageotte*	Somersworth, N.H.
Joe B. Parks	Dover, N.H.
Janet Pelley	Rochester, N.H.
Leo Spencer*	Dover, N.H.
Henry Sullivan*	Farmington, N.H.
Warren L. Swope**	Milton Mills, N.H.
Ann Torr	Dover, N.H.
Ralph W. Torr, Vice Chairman*	Rochester, N.H.
William Tsiros	Farmington, N.H.
Francis Vincent*	Somersworth, N.H.
Janet Wall*	Madbury, N.H.
Katherine Wells Wheeler	Durham, N.H.
John Young	Strafford, N.H.

**Denotes Executive Committee Members*
***Deceased 1992*

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

The year 1992 was a very successful one for Strafford County. The highlights of 1992 are as follows:

During this year, Riverside Rest Home (RRH) continued to retain a well-trained and talented work force. Occupancy averaged 204.2 residents of a possible 205.

Strafford County's tax rate for 1992 showed no increase. For the last four years, including 1992, Strafford County taxes have gone up less than the rate of inflation.

In February of 1992, Dr. Harry Bird, Commissioner of the State's Health and Human Service Department and Mr. Richard Chevrefils, Director of the New Hampshire Department of Adult Services and Director of the Division of Youth Services, visited Strafford County to review the programs run by our Human Services Department. These programs have been recognized State-wide as model programs to prevent out-of-home placements of Strafford County's troubled youths. Discussions are underway to duplicate our programs State-wide.

In May of 1992, Strafford County received two awards from Compensation Funds of New Hampshire related to the handling of workers' compensation claims for Strafford County. The first award is for the Greatest Reduction in Claims for any of the New Hampshire Counties. The second award is the Claims Manager Award, which is given periodically to the public entity who, in the opinion of the Compensation Funds' Claims Department, does an outstanding job handling claims. These awards not only assure that our employees are fairly and efficiently treated when suffering from a workers' compensation-related injury, but are also an predictor of a great return of premium in the future.

In the Spring of 1992, Strafford County again participated in New Hampshire's County Government Week. Students representing most Strafford County high schools spent a day

at the County complex, learning about County Government from the Commissioners, County Attorney Lincoln Soldati, Register of Deeds Leo Lessard and Deputy Register Linda Couture, Sheriff Richard Cavanaugh, and Human Service Director Cheryl Moulton and her employees. The students also toured the Superior Court, Riverside Rest Home and the Strafford County Jail. This has been a highly successful program over the past several years, with several schools requesting the program during other times of the year.

During September, the New Hampshire Association of Counties honored two Strafford County employees for distinguished service to County Government. Isabelle Quimby, Director of Social Services at Riverside Rest Home for the last eighteen (18) years, was honored with the Edna McKenna Award for Distinguished Service. Cheryl Moulton, Director of Human Services for Strafford County was honored as Human Service Administrator of the Year. Cheryl's work has been recognized State-wide in both efficiency and in programs established for the treatment of problem youth.

Also in September of 1992, the tie-in between the Strafford County sewer system and the City of Dover's sewer treatment plant was completed. This was an important agreement as it was a public/public partnership negotiated between the City and County which benefitted both government units with the taxpayers being the real "winners."

In 1993, we will be continuing our efforts to expand nursing home bed availability in Strafford County. Despite our best efforts to encourage the utilization of home care services to delay nursing home placement, there is still a significant waiting list for placement in Strafford County nursing homes.

Strafford County House of Corrections continues to contract with the Federal Bureau of Prisons to house white collar Federal inmates in the Alms House Annex. Strafford County will be compensated at a rate of $59.00 per day/per inmate.

We would like to take this opportunity to thank all of our County employees, Department Heads, Elected/Appointed Officials, and the dedicated volunteers at the Jail, the Rest Home, and the Human Services Department for their continued service to the residents of the Strafford County. With their loyalty and dedication help keep costs down and the level of service high.

We hope that in 1993, the cooperation established between the Commissioners' Office and the Strafford County Delegation will continue, for it is only with our combined efforts that we can continue working toward attaining goals for the betterment of our County residents through the effective system of County Government.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras, Chairman

Paul J. Dumont, Vice Chairman

Roland R. Roberge, Clerk

AUDITORS RECOMMENDATIONS AND FINDINGS
Year Ended December 31, 1992

Status of Prior Year's Findings (1991):

1. Condition: There are no current year findings.

   Criteria: None.

   Recommendation: None.

   Comment / Corrective Action Taken: None.

Current Year's Findings (1992):

1. Condition: No separate account was set up for each of the 5% grant money.

   Criteria: Grants and budget items should not be commingled.

   Recommendation: Separate accounts should be set up for each new grant so that grants and budget items are no commingled.

2. Condition: Accrued revenues and expenses amounts were not cleared during the year.

   Criteria: Accrued revenues should be cleared as payments were made or received.

   Recommendation: Accrued revenues and expenses should be reviewed after year-end to make sure that all have subsequently cleared.

3. Condition: Some administrative functions are charged to the nursing function.

   Criteria: Expenses should be properly classified as to which functions they should be charged to.

Recommendation: New accounts should be set up in the administrative function for the classification of administrative charges that are presently recorded under nursing function.

4. Condition: Payrolls files are not updated.

   Criteria: Payroll records should be maintained for each employee with updated W-4's, I-9 (employee verification form) and approved rates.

   Recommendation: Each employee file should include an updated yearly W-4, a signed I-9, and current approved payroll rates.

These findings have subsequently been resolved.

David L. Connors & Co., P.C.
Certified Public Accountants

1992 Strafford County General Purpose Financial Statements as of December 31, 1992, Together with Auditor's Report Including Single Audit Act

1992 APPROPRIATIONS

JUSTICE & ADMINISTRATION	1992 APPROPRIATION
Administration	$162,425.00
County Attorney	355,324.00
Drug Prosecutor Grant	44,357.00
Register of Deeds	227,868.00
Sheriff	412,664.00
Dispatch	136,365.00
Medical Examiner	20,000.00
J&A Maintenance	246,831.00
Human Services	4,805,781.00
Depart. of Corrections	2,167,214.00
Jail Indust. Program I	1.00
Jail Indust. Program II	1.00
Jail Indust. Program III	1.00
Jail Indust. Program IV	1.00
Jail Industries Program V	1.00
Jail Industries Program VI	1.00
Jail Industries Program	82,090.00
Extension Service	129,357.00
Soil Conservation Dist.	14,000.00
Interest Temporary Loan	247,926.00
Interest Bonded Debt-RRH	64,797.00
Principal Bond Debt-RRH	178,438.00
Interest Bonded Debt-J&A	148,114.00
Principal Bond Debt-J&A	591,562.00
Health Insurance-J&A	471,706.00
General Insurance-J&A	121,068.00
Community Action, Inc.	38,000.00
Homemakers Strafford Cty	132,000.00
Homemakers Day Out Program	14,000.00
PreNatal/Family Planning	30,000.00
Southeastern N.H. Service Corp.	10,000.00
Meals on Wheels	1.00
Great Bay Training	5,400.00
Child Care Association	22,500.00
Seacoast Task Force	21,000.00
County Convention	5,000.00
Contingency	5,000.00
McKin Site Settlement	45,000.00
Capital Expense-J&A	11,000.00
TOTALS - J&A:	10,966,794.00

1992 APPROPRIATIONS CONTINUED

RIVERSIDE REST HOME	1992 APPROPRIATION
Administration	369,564.00
Purchasing	41,212.00
Dietary	1,375,467.00
Nursing	3,757,961.00
Resident Services	79,330.00
Facilities & Service	553,683.00
Laundry & Sewing	297,702.00
Housekeeping	388,974.00
Physician & Pharmacy	79,796.00
Staff Education	56,553.00
Physical Therapy	178,415.00
Activity & Volunteer	129,798.00
Social Services	154,629.00
Health Insurance	1,110,085.00
General Insurances	25,257.00
Capital Expenses-RRH	16,044.00
TOTALS - RRH:	8,614,470.00
TOTAL EXPENDITURES:	19,581,264.00
REVENUES:	10,177,614.00
PRIOR YEAR SURPLUS:	600,000.00
AMOUNT RAISED BY TAXATION:	8,803,650.00

1992 ESTIMATED REVENUES

	1992 ESTIMATE
RRH	7,757,147.00
Register of Deeds	430,000.00
Sheriff-Deputy Fees	150,000.00
Leased Office Space	372,783.00
Leased Land	2,440.00
Accounting Service	40,250.00
Bailiff Reimbursement	58,400.00
Roadside Clean-Up Contract	1.00
Governors Com. Lilacs Contract	1.00
Waste Mgmt. Cleanup Contract	1.00
Great Bay Contract	1.00
GFS Manufacturing Contract	1.00
Fornax Contract	1.00
Waste Mgmt. Contract	1.00
Trans Atlantic Contract	1.00
Jail Income	700,000.00
Room & Board-Jail Indus.	8,000.00
Interest Earned	159,000.00
Human Resource Grant	102,819.00
Drug Prosecutor Grant	33,267.00
Jail Industries	25,000.00
Victim's Assistance Revenue	2,500.00
N.H. Job Training Counsel	27,000.00
Correctional Industries	24,000.00
Employee Cont.-Health	20,000.00
Insurance Refunds	225,000.00
Miscellaneous Income	40,000.00
Dispatch Alarm System	0.00
TOTALS:	10,177,614.00

STATEMENT OF OUTSTANDING DEBT

Date of Issue & Maturity	1992 Principal Payment	Balance 12/31/92
1973-1993 Justice & Admin. Bdlg	130,000.00	130,000.00
1977-1997 Riverside Rest Home	130,000.00	650,000.00
1983-1993 Jail	350,000.00	350,000.00
1989-1998 Alms House Rehab./Roof Repair	75,000.00	435,000.00
1989-2000 Alms House/Jail/Riverside Renovations	85,000.00	680,000.00
1992-2012 Sewer Project	0.00	0.00
TOTAL OUTSTANDING DEBT:	770,000.00	2,245,000.00

1992 FINANCIAL REPORT OF STRAFFORD COUNTY
Fiscal Year Ending December 31, 1992

ASSETS

Cash and Temporary Investments	912,438.00
Accounts Receivable and Accrued Revenues	759,298.00
Due From Other Funds	1,129,796.00
Inventories	74,554.00
Prepaid Expenses	2,535.00
Property. Plant. Equipment	12,852,973.00
Cash - Patient Trust	90,492.00
Future-Retirement of Long-Term Debt	1,523,254.00
TOTAL ASSETS:	17,345,340.00

LIABILITIES

Accounts Payable and Accrued Expenses	1,108,766.00
Accrual for Compensated Absences	290,496.00
Deferred Revenue	66,410.00
Unexpended Balance 5% Grant	16,032.00
Due to Other Funds	1,129,796.00
Due to Other Governments	163,996.00
Due to Specific Individuals	108,034.00
Bonds Payable	3,395,000.00
TOTAL LIABILITIES:	6,278,530.00

FUND EQUITY

Contributed Capital:	
Investment in General Fixed Assets	8,723,430.00
Fund Balances:	
Designated for Capital Projects	416,112.00
Undesignated	1,927,268.00
TOTAL FUND EQUITY:	11,066,810.00
TOTAL LIABILITIES & FUND EQUITY:	17,345,340.00

1992 TREASURER'S REPORT

Balance, 01/01/92	623,929.00
Receipts through 12/31/92	11,122,203.00
Expenses Year Ending 12/31/92	(10,470,824.00)
Accrued Expenses 12/31/92	(612,219.00)
Prior Period Adjustments	(137,626.00)
Balance, 12/31/92	525,463.00

1992 COUNTY TAX APPORTIONMENT

City/Town	Proportion of Tax	Amount of Tax
Barrington	6.4876%	571,145.00
Dover	26.3790%	2,322,319.00
Durham	8.5049%	748,743.00
Farmington	4.6906%	412,940.00
Lee	4.2635%	375,340.00
Madbury	1.5868%	139,699.00
Middleton	1.7834%	157,004.00
Milton	3.9116%	344,366.00
New Durham	4.1290%	363,507.00
Rochester	21.9999%	1,936,794.00
Rollinsford	2.7990%	246,413.00
Somersworth	9.4809%	834,667.00
Strafford	3.9837%	350,713.00
TOTAL RAISED BY TAXATION:	100.0000%	8,803,650.00

All taxes due Strafford County from Cities and Towns were paid by December 17, 1992.

1992 TREASURER'S STATEMENT

Even though the banking situations seem to have settled down, the County's efforts are always on the move. To get as much for our invested dollar as possible, we investigate all possibilities for higher interest rates, with safety in mind.

At present, First NH Bank and the County have an agreement with runs through 1994. All funds on hand are invested over night on a daily basis. This means that the County money is working all the time. Our agreement with the bank carries with it a $1,500,000 of the bank's money with the Federal Reserve. This amount, in addition to FDIC support of $100,000, is in both the County's and the bank's names. This is protection against bank failure and protects the County to this amount. There is no cost to the County for this arrangement.

We have also reserved the option of making investments with other competitive banks by obtaining bids. There are times when this type of investing produces increased interest rates.

The Treasurer and the Finance Controller discuss the County's cash flow on a weekly basis. We anticipate the monies that will be needed and determine the amount that can be invested based on this meeting of the minds.

In accordance with the R.S.A.'s, the County has re-appointed Jean Miccolo as Deputy Treasurer, for a one year period. With the Treasurer's approval, the Deputy Treasurer may at times be asked to oversee and initial transactions. The R.S.A. states that the Deputy Treasurer may act in this capacity only during an emergency basis in the absence, disability, and/or incapacity of the Treasurer.

Respectfully submitted,

Charles A. Crocco
Strafford County Treasurer

1992 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

For Riverside Rest Home (RRH), 1992 was a year of great accomplishment and reward. Our resident census averaged 204.2 with the maximum population being 205. We managed to do this with decreased hospital stays and an increase in residents being discharged back home or to other less supportive living settings.

I am pleased to report that for the fourth year in a row, Riverside Rest Home is the recipient of a bonus from the Medicaid System for efficiency in administration. In 1992, the bonus totalled $71,950, which is the highest amount on record. This "efficiency incentive" documents our efforts to spend the bulk of funds at Riverside on resident care as opposed to administration. We will continue to work hard so that this trend continues.

In April, we sent a Satisfaction Survey to the families of all our residents (approximately 205). This was a multi-page, all-encompassing document asking the residents' family members how they felt about the services provided to our residents by all the departments at RRH, from nursing to dietary to laundry to housekeeping to social services. I am pleased to report that the overall rating of the 127 families who responded were either *good* or *excellent* in *every* response. We believe this is the most important of all "tests" to determine the quality of care we provide at RRH. While the State and Federal governments spend hundreds of manhours to review our operation, and we are subject to repeated unannounced sanitary inspections by the Dover Health Department, what really matters is how our residents' and their families feel about the care we provide. The results were very gratifying to all Riverside Rest Home employees who have worked very hard to make RRH one of the finest nursing facilities in New Hampshire.

In May, we sponsored a week of events at Riverside to celebrate National Nursing Home week. Some of the events included: Staff/Resident Olympics, Senior Festival, and New

England Telephone Pioneer Party. Of special interest was the non-alcoholic Cocktail Party hosted at Riverside which residents and their families participated in. Entertainment and tropical type non-alcoholic beverages were served to compliment our extensive smorgasbord. We were pleased to have the County Commissioners in attendance. As usual, this party was a great success and we are looking forward to repeating the activities in 1993.

Other activities held throughout the year included: Heritage, New Hampshire; Senior Fest Picnic; County Wheel-A-Walk-A-Thon, a joint effort with UNH Cooperative Extension and the Commissioners; Portsmouth Foliage Cruise; First Outdoor Flea Market (since 1983); Rochester Fair; and numerous shopping trips.

In November of 1992, the annual Medicaid survey took place at RRH. We are pleased to report that we received a deficiency-free survey report. This is especially significant because RRH was the first major facility to be reviewed under an additional set of Federal regulations, the Omnibus Reconciliation Act (OBRA) law of 1989. I would like to thank the RRH staff for their efforts which brought this about.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, and Daralyn Stewart, R.N., Director of Nursing and Related Services, who have been very supportive during my tenure at Riverside. Further, I would like to thank the Strafford County Commissioners for providing guidance and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower, Administrator
Riverside Rest Home

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year 1992 presented the Department of Corrections with many accomplishments. We continued our agreement with the Federal Bureau of Prisons to house "white collar inmates" and I am pleased to report that the program is progressing well.

All of the Certified Correctional personnel at the Strafford County Department of Corrections have completed their twenty (20) hours of in-service training in 1992 and have been re-certified.

Officer Training

The Correctional Officer Training for the Strafford County Department of Corrections consisted of:

a. Jail Industries
b. Fingerprinting
c. Handcuffing
d. Universal Precautions
e. Cardio-Pulmonary Resuscitation (CPR)
f. First Aid
g. Head Injury
h. Defensive Tactics

In 1992, five (5) Officers graduated from the Correctional Officers Training Academy. Thirty-four (34) Correctional Officers received twenty (20) hours of in-house training. Four (4) replacement Correctional Officers completed forty (40) hours of On Job Training (O.J.T.) and two weeks of training with a Field Training Officer. Two (2) Sergeants graduated from Supervisors Academy.

Education and Rehabilitation Programs

1992 saw a total of seventy-eight (78) work release participants. Monies totaled: $45,529.50 for the year. There were eleven (11) revocations, four (4) early releases, and seven

(7) job terminations due to the poor economy. Of the seventy-eight (78), there were three (3) hardship, three (3) childcare, and two (2) educational releases. The year begins with twelve (12) on work release.

May Brown assumed the position of Computer Teacher as Minnett Induisi accepted full-time employment with the Somersworth School System. Minnett remains the Director of Educational/Intern Supervisor for this department.

The GED/Computer Program had an average of sixty-three (63) students each month with a total of nineteen (19) GED graduates, ten (10) basic Literacy, with a total of six (6) volunteer tutors.

The University of New Hampshire Internship Program had three (3) students/counselors at this facility seeing a total of four (4) clients a week for one (1) hour each.

Southeastern New Hampshire Services (SENH) has four (4) counseling groups that meet for one hour a week. There was one (1) counseling intern for the second half of 1992. Approximately twenty five (25) to thirty (30) clients are in a group.

Under the new R.S.A. the town of Portsmouth pays a tutor to come to the House of Corrections for eight (8) hours a week for a minor who wants his high school diploma.

This completed the second year for the "Decisions Program" and the fifth year for the PEP Program.

1993 starts with three (3) volunteer tutors and two (2) volunteer counselors.

Jail Industry Program

There were twenty-four (24) inmates that completed the New Hampshire Job Training program. Ten (10) inmates were assisted with direct placements; one (1) inmate completed the classroom training in welding, one (1) inmate obtained a

placement that was under income guidelines set for New Hampshire Job Training, and two (2) inmates were assisted with tuition assistance in diesel mechanics and hotel management.

In 1992, the following companies were serviced with these itemized amounts:

GFS Manufacturing, Inc.	53,234.00
Governor's Lilac Commission	255.76
Willey Brothers	258.50
Holy Trinity Church	532.80
Gross Amount:	54,281.06
Work Release Money	2,154.74
New Hampshire Job Training	28,142.00
Gross Amount to:	
Inmate Room & Board	29,278.38
Victim's Assistance	2,661.00
Inmate Net Wages:	21,293.00

Out of the above inmate net wages $5,808 was paid out for fines, family support, motor vehicle and medical requests. The average daily hours worked were 5.5. The total number of inmate workers were fifty-eight (58), six (6) females and fifty-two (52) males. This consisted of County, Federal, and a few State Prison inmates.

In addition, we had an eighteen (18) month grant from the Department of Education. This grant began in April of 1992 and has just be extended to December of 1993. The goals of this grant include: linking vocational, educational, and jail industries programs more closely in an effort to reduce recidivism. Independent research will accompany this grant to determine the results of the program.

This grant has included closer relationships with the educational programs to include even higher stress towards all Jail Industries persons working on GED's and their drug and alcohol issues, the development of "family weekend" concepts under the auspice of Southeastern New Hampshire Services, partial funding of a Sergeant's position for the Department of Corrections. This person is responsible for coordinating all job evaluations for inmates working in unpaid positions throughout the County complex. In addition, a vocational component will be implemented in 1993 which will provide for a computer course for the inmates, as well as use of computers in the work setting. We also had a two (2) day workshop for area agencies and inmates on job seeing techniques that was taught by Richard Gaither, the author of the book used by the New Hampshire Job Training Council.

YEARLY REPORT FOR 1992

Monthly Daily Average Population for 1992

January	127.61
February	138.83
March	134.65
April	123.43
May	114.81
June	105.80
July	105.10
August	112.71
September	123.40
October	130.58
November	111.60
December	102.58

There were one hundred and forty (140) admissions, plus one hundred and eighty-nine (189) in protective custody.

There were one hundred and fifty (150) females incarcerated in 1992, as follows:

Strafford County	76
Rockingham County	49
Federal	25

During 1992, one hundred and thirty-one (131) males were housed in this facility from other facilities, as follows:

Federal	121
Merrimack County	6
Rockingham County	3
Hillsborough County	1

There were a total of one hundred and twenty-five (125) DWI offenders in 1992, broken down as follows:

DWI, First Offense	26
DWI, Second Offense	90
Aggravated DWI	9

There were a total of seventy-two (72) people incarcerated for Operate After Suspension/Operate After Revocation (OAR/OAS), of which eighteen (18) were pre-trial detainees.

1992 Offenses

Criminal Mischief	39
Simple Assault	94
Resisting Arrest	46
Habitual Offender	38
Indecent Exposure	9
Taking Without Consent	3
Reckless Conduct	9
Contempt Court	12
Criminal Threatening	20
Violation of Probation	76
Fugitive from Justice	25
Bench Warrant	87
Failure to Pay Fines	49
Disorderly Conduct	12
Assault	3
Non-Support	10
Theft	16
Burglary	46
Failure to Appear	45
Forgery	6

1992 Offenses (continued)

Conduct After Accident	14
Possession of Stolen Property	18
Criminal Trespass	40
Felonious Sexual Assault	22
Accomplice to Burglary	4
Obtain Drug by Fraud	1
Aggravated Felonious Sexual Assault	19
Operating without License	8
Disobey Police Officer	20
False Public Alarm	1
Misuse Plates	3
Resisting Detention	5
Conspiracy to Sell Cocaine	1
1st Degree Assault	2
2nd Degree Murder	1
Conspiracy to Sell a Controlled Drug	4
Willful Concealment	2
Issue Bad Checks	5
Failure to Make Payment	1
Attempt 2nd Degree Assault	1
Violation of Court Order	2
Possession of Controlled Drug with Intent to Sell	5
Shoplifting	8
Sale of Marijuana	4
Witness Tampering	3
Interfere Custody	2
Criminal Restraint	2
Kidnapping	1
Prohibited Sales	1
Bail Revocation	15
Robbery	3
Felon in Possession of Fire Arms	1
Theft by Unauthorized Taking	22
Capias	9
Bail Jumping	4
Conspiracy	10
Possession of A Controlled Drug	14
Criminal Liability	5

1992 Offenses (continued)

2nd Degree Assault	9
Theft of Services	4
Receiving Stolen Property	13
Sexual Assault	3
Manufacture Drug	1
Unauthorized Use Property/Vehicle	1
Uttering False Prescription	2
Taking Without Consent	1
False Report	2
Possession of Drugs	4
Transporting Drugs	2
Violation of Bail Conditions	1
Theft by Deception	2
Unregistered Motor Vehicle	3
Uninspected Vehicle	2
Conspiracy to Sell Marijuana	1
Possession of Marijuana with Intent to Sell	2
Solicitation/Prostitution	1
Speeding	2
Attempted Theft	3
Attempted Burglary	1
Escape	2
Possession of Narcotics	2
Harassment	2
Domestic Assault	2
Lewdness	3
Possession of Burglary Tools	1
Endanger Welfare of Child	1
Accessory to Arson	1
Conspiracy to Commit Arson	2
Arson	2
Possession of Drug Paraphernalia	3
Conspiracy to Commit Theft	1
Negligent Homicide	2
False Information to a Police Officer	3
Hindering Arrest	2
Placement of Simulated Explosive Device	2
Criminal Contempt	1
Accessory to Theft by Unauthorized Taking	1

1992 Offenses (continued)

Assault on Police Officer	3
Conspiracy to Commit Robbery	1
Perjury	1
Possession of Alcohol	2
Theft of a Motor Vehicle	1
Reckless Driving	1

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, and Ray Bower, Executive Assistant, for all their assistance and support in the year 1992. I would also like to thank all of the staff and volunteers of the Strafford County Department of Corrections for a job well done in 1992.

Respectfully submitted,

Robert H. LeClair
Superintendent

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in the Strafford County Superior Court. As such, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State Police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings: pretrial, call of the list, trial, sentencing, sentence review, and other post conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including: representing the County's interest in civil litigation, in which the County or one of its agents is a party in State and Federal Courts, representing residents of Strafford County in URESA proceedings, advising other County officials on acting as a legal resource for County Delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties are prescribed by statute: responding to untimely, suspicious, or unattended deaths, and ordering autopsies when appropriate, and initiating extradition proceedings. The County Attorney must also serve as voluntary administrator for the estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and to the judicial system to promote justice and assist in expanding public awareness and understanding of our system

of justice. The County Attorney meets this responsibility serving as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

The County Attorney's Office also operates a Victim Assistance Program, which through the efforts of the Victim Assistance Coordinator, assists victims of child abuse and sexual assaults in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

In 1992, the Strafford County Attorney's Office continued the drug prosecution program implemented in 1990, with the assistance of a Federal grant administered through the Attorney General's Office. Through this program, a specialized drug offense prosecutor deals exclusively with the increasing case load of drug offenses. The drug prosecutor meets regularly with area law enforcement officers involved in drug investigations and is available on a twenty-four hour basis for advise and wire tap approvals.

The County Attorney's Office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse, Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the Community.

The table on the following page provides a summary of the case activity in 1992.

Respectfully submitted,

Lincoln T. Soldati
Strafford County Attorney

1992 SUMMARY OF CASE ACTIVITY
STRAFFORD COUNTY ATTORNEY

1992 Case Activity					
	Fel.	Misd.	Vio.	Info.	Totals
Cases Received	534	139	33	30	736
Not Presented	86	0	0	0	[86]
No True Bill	9	0	0	0	[9]
Cases Entered	439	139	43	30	641
Convicted					
Jury	18	4	0	0	22
Court	6	5	13	0	24
Neg. Plea	218	19	2	17	256
Naked Plea	25	2	0	1	28
Remand	0	68	11	1	80
Total Convicted	256	98	26	19	410
Not Convicted					
Jury	8	6	0	0	14
Court	0	1	5	0	6
Dismissed	3	3		0	8
Nol Pros.	62	9	1	2	74
Total Not Convicted	73	19	8	2	102
Total Dispositions	340	117	34	21	512

Jury Verdicts = 36
Court Verdicts = 30
- Fel.: Felonies
- Misd.: Misdemeanors
- Vio.: Violations
- Info.: Informations

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S DEPARTMENT

R.S.A. 104:5 Duties:

He by himself or his Deputies, shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County House of Correction, all State Hospital transports, and transports from our five district Courts.

During 1992, about 3,955 hours were spent on transporting or guarding prisoners to, from and in our Courts and hospitals. A total number of 2,220 transports were made. Deputies arrested 765 subjects on Capias issued by the Courts.

In the area of civil process in 1992, over 6,310 pieces of civil process were served by this Department. The Sheriff's Department civil process revenue, which was returned to the County, totaled approximately $138,000. Revenue received from the State for bailiff expense was $55,700, for a total return to the County of $193,700. With the Department's operating budget of $412,664, in reality the cost to the County taxpayer was only $218,964. This amounts to approximately one percent (1%) of the total County budget. It is evident by these figures that Strafford County residents are receiving a quality service at a minimal cost.

It has been my goal to provide the residents of Strafford County with the most professional and efficient Department possible. This has been made possible because of my staff of professional employees, who take pride in their performance. To them, I would like to say thank you, for without their support and cooperation in this goal, the Department's success would not be possible.

It has been a pleasure to serve you for the past eleven (11) years as your Sheriff. I look forward to the continued opportunity to serve all the residents of the County in this capacity.

Respectfully submitted,

Richard T. Cavanaugh
Sheriff

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

The real estate market made some small gains in 1992. This was fueled by the lowest interest rates in twenty (20) years and homes priced well below what they had been just a few years ago. Income to the County grew by eleven percent (11%) over the 1991 level. This was due to the fact that most areas which the County derives income from showed modest activity.

Income to the State of New Hampshire declined in 1992. This was because the Real Estate Transfer Tax is based on the selling price of property. Despite the fact that there were 289 more transfers from 1991 to 1992, income to the State fell by $140,000.

Foreclosures continue to be high by traditional standards. While 1991 was a sixty (60) year high for Strafford County, with 513 foreclosures recorded, 1992 may have been the second highest, with 391 foreclosures on record.

Foreclosures Per Quarter 1990 Through 1992

	1990	1991	1992
First Quarter	50	172	108
Second Quarter	42	105	118
Third Quarter	52	114	98
Fourth Quarter	95	122	67
Total	239	513	391

Document Recording and Transactions

Year	Documents
1987	27,410
1988	22,968
1989	20,819
1990	17,495
1991	16,403
1992	18,798

Revenues

Year	To State	To County	Total
1987	$2,634,594	$ 516,775	$3,151,369
1988	$2,351,263	$ 448,188	$2,799,451
1989	$2,007,567	$ 432,705	$2,440,273
1990	$2,226,869	$ 440,378	$2,667,247
1991	$1,977,391	$ 463,461	$2,440,852
1992	$1,832,936	$ 520,341	$2,353,277

The Deeds Office continued to update and modernize its recording systems and to fulfill the requirements of the laws which apply to functions of recording, retrieval, and security within the office.

Respectfully submitted,

Leo Lessard
Registrar of Deeds

1992 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

The Strafford County Human Services Department is responsible for monitoring the State mandated programs billed to the County for Old Age Assistance (OAA), Aide to Permanently and Totally Disabled (APTD), Intermediate Nursing Care (INC), and Board and Care of Children.

The financial liability of recipients determined eligible for APTD and OAA are shared with the State on a 50/50 basis. However, nursing care (INC) is shared between the State (19.25%), Federal (50%), and County (30.75%).

Liability for the Board and Care of Children for all court-ordered services under the current juvenile statute (169-D, 169-B, and 169-C), is shared with the State at 75% of the costs and the remaining balance of 25% is billed to the County. Court-ordered services range from out-of-home placements, such as group homes, foster care, and in-patient care, to ancillary services consisting of counselling, transportation, legal, medical, and home based services.

The County is also responsible for pursuing and determining parental liability for court-ordered services. For year ending 1992, the County recovered $38,793.00; however this figure does not reflect the savings to the State/County for such costs as in-patient admissions and medical services reduced by third party insurance, which is also pursued by the County.

This year, the County received $97,950.50 in 5% Diversion Funds, plus carryover from 1991, to continue programs and establish new programs to prevent costly out-of-home placements. Grant applications are received and reviewed by a panel of seven individuals representing the interests of the State Division of Children & Youth Services, Strafford County, and an attorney who specializes in juvenile law. Programs funded for 1992 are as follows:

Strafford County Intervention/Mediation Program
City of Dover
Dover Housing
Strafford County/UNH Cooperative Extension
Rochester Day Care Center
City of Rochester Substance Abuse Program
Rochester Visiting Nurses Association

Strafford County Human Services continues to provide information and referral services to individuals in directing them to available resources and agencies throughout Strafford County and the surrounding area.

I would like to take this opportunity to thank the Strafford County Commissioners, Raymond Bower, Executive Assistant, and the Human Services Subcommittee of the Delegation for their continued support of my department. I especially want to thank my staff in Human Services, and in the Intervention and Mediation programs for their hard work and efforts, for without their dedication, the programs' goals and success would not have been possible.

Respectfully submitted,

Cheryl A. Moulton, Director
Strafford County Human Services

STRAFFORD COUNTY UNH COOPERATIVE EXTENSION ANNUAL REPORT FOR 1992
OCTOBER 1, 1991 - SEPTEMBER 30, 1992

For nearly eighty (80) years, Federal, State, and County governments have worked together through the Cooperative Extension of New Hampshire. It offers research-based education to all people of all ages through the State, in cooperation with County, State, Federal and private partners. Extension helps foster the full development of youth, adults, families and communities; improves our economy; and provides effective natural resource management. The following are examples of efforts in the areas of Agriculture, Family Development, Forestry, 4-H Youth Development, and Nutrition.

AGRICULTURE

The following is a partial list of Programs and Services provided in 1992:

* Ag in the classroom

* Composting - farm composting of food waste

* Established new peach orchard in Farmington

* Preparation for new blueberry farm in Somersworth

* Care and Pruning workshops

* Coordinator of Friends of Agriculture Fruit/Vegetable plant orders

* Assisted Somersworth High School improve ball fields

* Assisted 1,500 individuals with gypsy moth questions

* Provided assistance to the Rochester Babe Ruth League regarding turf management

* Published 25 "At Your Service" articles for Fosters' Daily Democrat

* Advised Farmington Sewer and Water Department on disposing of sewerage sludge on a potential forage site

* Soil test recommendations

* Science Comes Alive

* New Hampshire Farm Museum

* Provided composting information for Somersworth Recycling Day

* Tree Planting Workshop

* Tree - Shrub Order - Workshop for Conservation District

* Current Use Assessments

* Best Management Practices (BMP)

* Sustainable Agriculture Series and Tour

4-H & YOUTH DEVELOPMENT

4-H is the youth development program of UNH Cooperative Extension. 4-H is an informal educational program that is offered free of charge to youth ages 5 to 18 from all economic and cultural backgrounds. In addition to the traditional 4-H club program, a number of short-term special interest workshops were conducted this past year, including the following natural resource programs:

* Shooting Sports: This 8-part pilot program, held at Major Waldron's in Barrington, taught youth ages 8 to 12 various aspects of shooting sports, including: safety; responsibility; self-confidence; and an appreciation for our natural resources. Certified New Hampshire 4-H volunteer shooting sports instructors taught this course.

* Adventures in Marine Science: This 4-week summer science program was conducted at the Jackson Estuarine Laboratory in Durham. Middle school students participated in hands-on lab activities; field trips and cooperative learning activities. This program was funded through a 4-H 3-(c) grant.

* Let's Go Fishing: This five part workshop introduced youth and adults to warm water fishing. Sponsored in cooperation with New Hampshire Fish and Game, this workshop is taught by trained "Let's Go Fishing" instructors.

* Fly-Tying: This 4-part pilot program taught youth ages 12-16 the art of tying flies. This educational program was designed and taught by a volunteer instructor who is "one of the best in the business."

* Ice Fishing Workshop: This 2-part introductory workshop taught youth ages 8 to 18 and a parent/guardian the basics of ice-fishing, including: safety; responsibility; ethics; and skills. Two trained volunteer instructors taught the class, which included a hands-on field trip.

EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)

The Expanded Food and Nutrition Eduction Program (EFNEP) teaches limited income families basic nutrition, food safety, and shopping skills. EFNEP works with individuals in their homes or in the public school system with youths ranging in age from 5 to 12. 445 youth graduated from the program last year, and 49 families have graduated so far this year. Youth and adults must work with an EFNEP associate for at least six weeks in order to graduate.

EFNEP also works with pregnant and parenting teens through "Great Beginnings," a six lesson program offered to individuals or small groups. Topics covered include: Health Choices for You and Your Baby; It's Good to Gain Weight; Feeding Your Newborn; Feeding the Young Child; Skillful

Shopping and Eating Out. As teens begin to realize that what they do can effect their baby, they can make other choices that will benefit their child.

EFNEP adults can also graduate through as Correspondence Course containing 12 lessons covering topics such as: Meal Planning; Stretching Your Food Dollar; and the Supermarket Game.

EFNEP plans for another successful year in 1993.

FAMILY DEVELOPMENT

This is a partial listing of major Family Development Programs for 1992:

Nutrition, Diet, Health, and Food Safety and Quality: Making informed, healthy lifestyle choices is important for everyone in Strafford County.

* LEAN - (Lifestyle, Exercise, and Nutrition) Two 7 session programs reach 46 adults

* As A Matter of Fat: Five programs reached 127 adults

* Growing Up Health: Nutrition for Young Children, Part II; Food Safety: Two Programs, 26 Day Care Staff

* A Quick Guide to Safe Food Handling: Six programs, 140 adults

* The Risk of Pesticides in the Food Chair: Three programs, 80 adults

Family Resource Management: Both youth and adults can establish or strengthen their money management skills in a variety of ways. Strafford County residents can learn how to make better choices with their money.

* Financial Empowerment for Women: One 7-session program reach 110 adults

* Planning Ahead/Staying Ahead: Four 5-session programs, 36 adults and pregnant and parenting teens

* When Your Income Drops: Management Money and Stress: Three programs, 62 laid-off adults

* Taking Charge of Your Finances: Four 5-part programs, 28 adults

Parenting and Family - Youth: Positive family relationships and healthy personal development are important for the families of Strafford County.

* Family Focus: Parenting the School-Age Child: One 3-session program, 9 adults

* Family Focus: Parenting Infants and Toddlers: One 4-session program, 6 pregnant and parenting teens

* Babysitting Course and Supersitter Course: Seven 4-part or 2-part programs, 89 youth

* The Effects of Divorce on Children and Grandchildren: One program, 11 adults

* Teen Issues: Three programs, 56 teens attending 4-H State Teen Conference

* Great Beginnings: One 6-part program, 11 pregnant and parenting teens

* Safe At Home: One 5-part program, 20 youth

Leadership/Volunteer Management

* Extension Homemakers: 20 extended Extension's educational efforts by serving in any leadership role. 297 hours served.

* Financial Empowerment for Women Program: 17 women volunteered as Facilitators; 84 hours served.

FOREST RESOURCES

Forest Stewardship Objectives: This category includes examining woodlands when the owner(s) are interested, following through with a forest management plan. Most of the plans were prepared under the Agricultural Conservation Program (AC) practice SP 43.

* Fifty-two (52) people had 2,355 acres of woodland examined

* Forest Management plans were prepared on 27 ownerships totalling 2,885 acres. Some of the plans were on woodlots examined last year.

Urban and Community Trees Program: This category includes those backyard visits, phone calls to the office (some handled by the support staff), tree planting demonstrations and Backyard Tree Farm (BTF) programs delivered in this county and other counties.

* There were seven (7) BTF workshops delivered with 364 people attending

* There were many dangerous tree calls after the hurricane in October of 1991

* Our office handled over 1,200 calls on sick trees and gypsy moth damage in 1992

Rural Economic Objective: This is an activity by the Extension Educator, Forest Resources, that directly generates economic activity in Strafford County.

* Thirty-one (31) people had 470 acres of weeding and thinning completed in their forestland. This work was done at an earning by the person doing the work at $80 per acre

* Seventy-five percent (75%) of this work is sponsored by the Federal government. Stated in financial terms, of the

cost of completing the 470 acres ($37,600), $28,200 (75%) was brought into the County by the Extension Educator forestry activities.

* Eight (8) people completed seventy-seven (77) acres of pruning at an average cost of $90 per acre or $6,330 of economic activity. $5,198 (75%) were Federal dollars brought into the County by the Extension Educator forestry activity.

* Seven and one tenth (7.1) miles of forest access road were laid out for construction under the AC practice SP 43. When these roads are completed (and some of them are) they will generate $17,000 of economic activity per mile, or $120,980. This activity includes the cutting of the road, bulldozing, the firewood stumpage value, the sawlog stumpage value and the cost of the forestry consultants' services to handle those stumpage sales.

Environmental Education: This objective includes the forestry talks to the groups of individuals, as well as the individual forest tours given to new forest-owning potential cooperators. There were about 10 new potential cooperators that received a personal woodland tour. Programs were presented to 13 different groups, totalling 393 people.

Respectfully submitted,

Cal Schroeder

Cal Schroeder, Extension Educator
Agricultural Resources, County Office Coordinator

Don Black

Don Black
Extension Educator, Forest

Pat Whittier

Pat Whittier, Extension Educator
Family, Community & Youth

Allan Gahm

Allan Gahm, Extension Educator,
4-H & Youth Development

Joan Limberis

Joan Limberis, Program Associate
Expanded Food & Nutrition
Education Program (EFNEP)

STRAFFORD COUNTY DELEGATION COMMITTEE
MINUTES OF PUBLIC HEARING OF
JANUARY 22, 1992

The Public Hearing of the Strafford County Delegation was called to order at 7:35 p.m. by Chairman Martling.

Chairman Martling asked for a moment of silence in memory of Representative Warren Swope and the daughter of Representative James Appleby, both of whom had recently passed away.

Representative Kincaid led the Delegation in the pledge to the flag. The Clerk then called the roll, which showed the following members present:

PRESENT:	Appleby, Brown, Corte, Flynn, Frechette, Gilmore, Hambrick, Jankowski, Keans, Kincaid, Kinney, Marston, Martling, Messier, Nehring, Pageotte, Pelley, Sullivan, A. Torr, R. Torr, Tsiros, Wall, and Young (23 of 36).
EXCUSED:	Bernard, Merrill, Vincent and Wheeler (4).
ABSENT:	Bickford, Douglass, Foss, Hashem, McCann, Musler, O'Brien, Parks, and Spencer (9).

Also present were Commissioners Maglaras, Dumont, and Roberge, County Treasurer Charles Crocco, Executive Assistant Raymond Bower, and Executive Secretary Jean Miccolo.

Chairman Martling explained the procedure that would be used for the Public Hearing and then called on Commission Chairman Maglaras to give an overview of the Commissioners 1992 Proposed Budget.

Commissioner Maglaras said that the total proposed budget for 1992 is $19,609,764, with revenues of $10,218,614 and a

$600,000 surplus, leaving $8,791,150 to be raised by taxes. This is a $4,382 decrease from the amount raised by taxes last year. He thanked everyone involved for their efforts to hold the budget below last year's level without effecting the services provided by the County.

The first speaker from the public was Patrick Eisenhart, Executive Director of the Homemakers of Strafford County. Mr. Eisenhart thanked the Delegation for the support they have given to the Homemakers over the last 17 years. He said the cooperation between the County and the Homemakers has worked and because of this an addition to Riverside Rest Home is not necessary to provide long-term care for the increasing number of elderly. Last year, the Homemakers provided 95,850 hours of direct service. In 17 years, the Homemakers have never had a deficit as a community-based organization. He mentioned that Representative Wall had introduced a bill in the Legislature (HR 24) calling for a Presidential Commission to look into long-term medical care. He said it makes sense to try preventative measures before you go into institutionalization. He said that a large portion of the people going into nursing homes are there for depression caused by the fact that they are living in solitary confinement on limited rations with no hope for the future. The programs provided by the Homemakers is to help such people and keep them out of the nursing home.

The next speaker was Dr. David Eastman, a member of the Board of Directors of the Homemakers of Strafford County. He said that the Directors make sure that the Homemakers are fiscally responsible with monies allotted to them and also oversee the operation of the Homemakers programs. He said that it is necessary to have a County nursing home, a visiting nurses association, and the Homemakers.

Debra Wiley, a client of the Strafford County Pre-Natal and Family Planning Clinic was the next to speak. Nine months ago she was separated from her husband and going through a divorce and she found out she was pregnant. She had no medical insurance and she ended up at the Clinic. The people there have been great and next week she will have the baby by

Caesarian section. She says that she hopes the County will continue to support the Clinic.

The next speaker was Lynn Perenick, also a client of the Clinic. She also has no health insurance and gave birth to a very healthy baby, thanks to the support she received from the Clinic.

Deborah Erickson-Irons, Executive Director of the Clinic gave the Delegation information on this program. She said that the program covers the complete County. They have a sliding fee scale and some clients are seen at no cost. She stated that no one is denied services because of inability to pay. The Clinic offers a number of classes, such as Health Care During Pregnancy, Preventing Pre-Term Labor, Nutrition and Pregnancy, Post Partum Care, and Infant Feeding. In 1991, the Clinic saw 391 patients; 96% of the clients enroll in the WIC program; 50% of the clients choose breast feeding; and 29% of the clients are teenagers. They also saw 3,300 women in the Family Planning Program. Because of the present employment situation, and the lack of health insurance, they are now starting to see families who consider themselves middle class.

The next speaker was Lori Chase, from the Board of Directors of the Strafford County Conservation District. The Conservation District has requested an increase in its budget this year so that a position could be made full-time position; last year this was only funded as a part-time position. This agency does not receive any funding from the State. They have been writing grant proposals in the hopes of receiving more funds.

Chairman Martling asked if any other members of the public wished to speak. No one responded. He again asked if any of the public wished to address the Delegation. Once again, there was no response. There being no one else who expressed a desire to speak, Chairman Martling closed the Public Hearing on the Commissioners' 1992 Proposed Budget.

Representative Brown suggested that the Delegation should acknowledge the outstanding work of Executive Assistant Ray Bower. The Delegation warmly applauded this suggestion.

Chairman Martling asked all the subcommittees to schedule work sessions on their sections of the budget. He also announced that Representative William Nehring would replace Representative Swope as Chairman of the Criminal Justice Subcommittee. He also noted that the meeting of the Executive Committee has been rescheduled from February 21st, to Monday, February 24, 1992 at 9:00 a.m.

Representative Keans moved that the meeting be adjourned at 8:17 p.m. The motion was seconded by Representative Brown and was accepted unanimously on a voice vote. With no further business, the meeting adjourned.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
EXECUTIVE COMMITTEE
MINUTES OF MEETING OF FEBRUARY 24, 1992

The meeting of the Strafford County Delegation's Executive Committee to hear Subcommittee reports on the Strafford County Commissioners' Proposed 1992 Budget was called to order at 9:00 a.m. by Chairman W. Kent Martling in the Commissioners Conference Room of the Justice & Administration Building. After a moment of silence, Representative Appleby lead the Committee in the pledge to the flag.

The Clerk read the Notice of the Meeting and called the roll, which showed the following members present:

PRESENT: Appleby, Bickford, Brown, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (9 of 14).

EXCUSED: Corte, Kincaid, Kinney, and Wall (4).

ABSENT: Spencer (1).

Also present were Commissioner Roland Roberge, County Treasurer Charles Crocco, Executive Assistant Raymond Bower, and Representatives John Young, Sandra Keans, and William Nehring.

Chairman Martling recognized Representative John Young to give the report for the General Government Subcommittee.

The only change that the General Government Subcommittee made in the Commissioners' Proposed Budget was in Account No. 9100.01, Interest on Temporary Loan, which was reduced by $41,000 to $247,926 from $288,926, due to interest rates being lower than estimated. this reduced the total of Accounts 9100, Debt Accounts to $1,230,837.

Representative Pageotte moved to accept the Subcommittee's report as presented. Seconded by Representative Torr and passed on a voice vote.

Chairman Martling presented a report on salaries of Elected Officials.

The report recommended no increase in salary for the Commissioners, Commission Chairman, or Treasurer. Representative Torr moved that the salary of the Treasurer be increased by $1,000, from $4,000 to $5,000. The motion was seconded by Representative Brown and passed on a roll call vote, 7-2.

YEAS: Appleby, Bickford, Brown, Marston, Martling, Sullivan, and Torr (7).

NAYS: Pageotte and Vincent

Chairman Martling report recommended that the salary of the Sheriff be increased by $2,915 each for the next two years. Representative Bickford moved that this increased be granted,

seconded by Representative Appleby. Representatives Vincent, Pageotte, and Brown spoke against the motion. The motion lost on a voice vote. Representative Pageotte moved that the Executive Committee not increase the salary of the Sheriff; the motion was seconded by Representative Brown and passed on a show of hands, 6 to 2.

Representative Martling's report recommended an increase of $2,700 each year for the next two years the salary of the Register of Deeds. Representative Vincent moved that the Register of Deeds' salary be level funded; seconded by Representative Bickford. Representative Torr moved an amendment to the motion to increase the salary by $2,000 in 1992 and by an additional $1,000 in 1993. The amendment passed on a vote of 5 to 4. The motion as amended passed 6 to 3.

Representative Martling's report recommended a $4,500 increase in salary for the County Attorney. Representative Brown moved that the County Attorney stay at the present salary level of $45,000, seconded by Representative Vincent. Representative Torr moved to amend the motion and increased the salary by $2,500. This was seconded by Representative Pageotte. The amendment passed on a 5 to 4 vote. The motion as amended passed 6 to 3 on voice vote.

The Chairman then called upon Representative Sandra Keans to give the report for the Revenues, Capital Expenditures, and Special Projects Subcommittee in the absence of Chairman Joe Parks.

Representative Torr asked about the interest rate for the bonding of the sewer project. Mr. Bower replied that the County have not gone out to bond yet, as we are waiting to see how much money is needed for the construction work. It is expected that the contract for this work will be awarded on or about the first week of April.

The only change made by the Subcommittee to the Commissioner's recommendation was in Account 9061.00, Interest Earned, which was decreased by $41,000, from

$200,000 to $159,000. This was due to much lower interest rates.

Representative Brown moved that the report of the Revenues, Capital Expenditures, and Special Projects Subcommittee be accepted as presented; seconded by Representative Torr and approved unanimously on a voice vote.

Chairman Martling then called on Representative Keans again to give the report of the Riverside Rest Home in the absence of Representative Ann Torr.

Representative Keans said that Mr. Bower has been here for five (5) years and he is not in the retirement system. The Subcommittee recommended that $7,500 be added to the budget to get Mr. Bower into the retirement system. The Chairman noted that this is something that has to handled by the Commissioners. Representative Pageotte moved that the Executive Committee recommend to the Commissioners that Mr. Bower be put into the retirement system; seconded by Representative Brown and approved unanimously by voice vote.

Representative Keans reported that the Riverside Rest Home Subcommittee had made no changes in the budget recommended by the Commissioners. Representative Brown moved for approval of the Subcommittee report, seconded by Representative Sullivan and approved on a voice vote.

The Chairman asked for a five (5) minute recess. The meeting reconvened after the recess.

Representative Torr moved that the Executive Committee reconsider the salary of the Sheriff. When this was agreed, Representative Torr moved that the Sheriff's salary be increased by $1,000, from $29,150 to $30,150. The motion was seconded by Representative Appleby and passed on a vote of 7 to 1.

The Chairman called on Representative Brown to give the report of the Human Service Department Subcommittee.

Representative Brown reported that the Subcommittee made no changes to the County Commissioners' Proposed Budget for this department.

Representative Pageotte moved that the Executive Committee accept the report of the Subcommittee; seconded by Representative Bickford and passed unanimously.

The report for the Non-County Agencies Subcommittee was presented by Representative Torr, Chairman of that Subcommittee.

The Committee recommended a $2,000 increase above the Commissioners' recommendation in each of the following four agencies:

9350.02	Strafford County Community Action
9350.03	The Homemakers of Strafford County
9350.13	The Homemakers "Day Out" Program
9350.09	Seacoast Task Force on Family Violence (A Safe Place)

Representative moved that the Executive Committee accept the $38,000 recommendation for Strafford County Community Action program; the motion died for lack of a second. Representative Bickford moved that the Community Action program be funded at $36,000, as recommended by the Commissioners. This motion was seconded by Representative Torr and passed 7 to 2.

Representative Vincent moved that the Executive Committee fund the Homemakers of Strafford County at the amount recommended by the Commissioners, $130,000. Representative Sullivan seconded the motion; it was defeated 6 to 3. Representative Brown moved that Subcommittee's proposed figure of $132,000. Representative Bickford seconded the motion and it passed 5 to 4.

Chairman Martling suggested a motion to approved the five (5) items which the Subcommittee had voted to fund at the same level as the Commissioners had recommended. These items were: 9350.04, PreNatal and Family Planning in the amount of $30,000; 9350.05, Southeastern New Hampshire Services in the amount of $10,000; 9350.06 Strafford County Nutrition in the amount of $1.00; 9350.07 Great Bay Training Center in the amount of $5,400; 9350.08 Child Care Association in the amount of $22,500. Representative Bickford moved that the Executive Committee accepted these items as recommended by the Subcommittee. Representative Vincent seconded the motion and it passed 8 to 1.

Representative Bickford moved that the Executive Committee accept the $21,000 figure that was recommended by the Subcommittee for the Seacoast Task Force on Family Violence. This motion was seconded by Representative Brown. After a lot of discussion on this subject, the amount of money that this agency receives from other groups, particularly the United Way, Representative Bickford withdrew her motion. Representative Torr moved that the Commissioners' figure of $19,000 in funding for this agency be accepted. Representative Vincent seconded the motion and it passed 9 to 0.

Representative Brown moved that the amount approved for the Homemakers "Day Out" Program be increased from $12,000 to $17,000. The motion was seconded by Representative Pageotte. Representative Bickford moved that the motion be amended to allot $14,000 to the "Day Out" program, this amendment was seconded by Representative Sullivan. The proposed amendment passed on a vote of 5 to 4. Representative Appleby then moved that the amount be increased to $16,000. Representative Brown seconded the motion. This amendment to the motion was defeated 5 to 4. The vote on the motion, as amended, to appropriate $14,000 for the Homemakers "Day Out" Program was passed 9 to 0.

Representative Pageotte moved that the new total of $268,901 for Non-County Agencies be accepted. The motion was seconded by Representative Bickford and passed 9 to 0.

Representative Brown made the following motion:

That the Strafford County Delegation's Executive Committee join the Strafford County Commissioners in encouraging all Non-County Agencies to pursue funding through the Greater Seacoast United Way to lessen their dependence on County funding. Progress toward acquiring United Way funding must be reported to Strafford County as part of each Agency's funding request to Strafford County for 1993. This motion shall be included as part of the 1992 funding contract between each Non-County Agency and Strafford County.

The motion was seconded by Representative Bickford and passed on a voice vote of 9 to 0.

Chairman Martling then called upon Representative Nehring to give the report of the Criminal Justice Subcommittee.

Representative Vincent questions the $26 per week for hazardous duty paid in accounts 4140.02 through 4140.04. Mr. Bower pointed out only the full-time deputies get this extra pay.

Representative Nehring reported that the Subcommittee had recommended the removal of $2,000 from Account No. 4141.81, Dispatch, Equipment Repair/Maintenance, because the towns are appropriating money for new equipment and repairs for the Dispatch Center. This reduced the total of Account No. 4141, Dispatch from $138,365 to $136,365.

Representative Torr asked if the towns might want to do their own dispatch work in the future and leave the County Dispatch Center. Mr. Bower said it would cost any town a lot more money to do this on their own, so he did not expect any town to leave soon.

Representative Vincent questioned the $3,000 raise for the Jail Administrator, Account No. 6100.01. Mr. Bower responded that the idea was to keep our employee at the average of the other nine counties in order to keep the

turnover rate low. Representative Brown commended that she also felt the increase was too high.

Under Account No. 6130 to 6136, Jail Industries Programs, Representative Nehring reported that Representative Spencer had brought up the subject of diverting some of the money earned by work release inmates to pay for outstanding fines and for support of families. As a result of this, mr. Bower had sent a letter to the Subcommittee which was read by Representative Nehring (Attachment A).

Representative Vincent moved that the Executive Committee accept the report of the Criminal Justice Subcommittee and it was seconded by Representative Bickford. The motion passed on a unanimous vote.

The Chairman asked fore a roll call to accept the revised figure for Total Expenditures of $19,577,264.

YEAS: Appleby, Bickford, Brown, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (9).

NAYS: None.

The motion passed 9 to 0.

The Chairman then asked for a roll call vote to accept the revised total Revenue amount of $10,177,614.

YEAS: Appleby, Brown, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (8).

NAYS: None.

The motion passed 8 to 0.

The Chairman then requested a roll call vote to accept the revised total of Amount to Be Raised by Taxation of $8,799,650.

YEAS: Appleby, Brown, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (8).

NAYS: None.

The motion passed 8 to 0.

Chairman Martling then reviewed the revised budget total as follows:

Total Expenditures:	$19,577,264.00
Total Revenues:	10,177,614.00
Surplus from 1990:	600,000.00
Total To Be Raised by Taxation:	$ 8,799,650.00

Executive Assistant Bower commented that if the Retirement Bill which passed the House this past week were to hold, without amendment, it could increase the costs to the County for this year by about $45,000 over the figures used in the budget. The New Hampshire Association of Counties will be keeping the County advised of any rate change. When the final bill is approved, we may need another meeting to discuss how to handle this matter.

Representative moved for adjournment; the motion was seconded by Representative Brown and approved unanimously. With no further business, the meeting was adjourned at 11:57 a.m.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF MARCH 7, 1992

The meeting was called to order at 9:00 a.m. by Chairman Kent Martling. After a moment of silence, Representative Appleby the Delegation in the pledge of Allegiance to the flag.

The Clerk read the notice of the meeting for the record and then to call the roll. The purpose of this meeting is to review the Executive Committee's Recommendations on the Strafford County Commissioners' Proposed 1992 Budget.

The Clerk read the roll, which showed the following members present:

Present: Appleby, Bickford, Brown, Corte, Douglass, Flynn, Gilmore, Hambrick, Hashem, Jankowski, Keans, Knowles, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Parks, Pelley, Spencer, Sullivan, R. Torr, Vincent, Wall, Wheeler, and Young (29).

Excused: Frechette, Kinney, and A. Torr (3).

Absent: Foss, Kincaid, Musler, and Tsiros (4).

Also present were Commissioners Maglaras and Dumont, County Treasurer Crocco, and Executive Assistant Raymond Bower.

Chairman Martling introduced our newest Representative, William Knowles, who is serving on the Judiciary Committee in Concord. The Chairman also thanked Raymond Bower, Executive Assistant, and the Commissioners for the fine work they did on the budget. He also thanked, by name, the chairman of the Subcommittees.

Representative R. Torr moved that we accept the budget for 1992 as proposed by the Executive Committee, seconded by Representative Brown. Chairman Martling then went through the budget page by page to solicit any comments.

Representative Knowles asked about the large increase in Account No. 6100.51, Department of Corrections - Meals. Executive Assistant Bower explained that this represented only a slight increase in our own inmates and a large increase in the number of Federal inmates we will be boarding. He also noted that this is offset as a revenue to Riverside Rest Home.

Representative Pelley asked why we had stopped the Jail Industries Roadside Cleanup Program. Executive Assistant Bower said that he received a letter from the State of New Hampshire stating that no funds were available for this program.

Representative Vincent asked about the big increase in Account No. 6100.37, Department of Corrections - Dues/Licenses/Subscriptions. Executive Assistant Bower said that this line also includes fees to send Correctional Officers to the training Academy. The County hired additional Correctional Officers to handle the Federal inmates.

Representative Wall asked what Representative Keans had learned about the Roadside Cleanup Program. Representative Keans replied that as a result of a phone call, she was told that this program had been cut back due to the increase in recycling programs. She was not satisfied with the explanation she received from the people in charge of the program. She will contact them next week to see what is going on.

Representative Brown asked about Account 4100.70, Administration - Travel, and made a motion that this amount be reduced from $7,000 to $3,500. Seconded by Representative Bickford. Commissioner Maglaras said that there was travel by himself and Commissioner Roberge to several meetings in connection with the National Association of Counties, but that this account did not cover the complete cost of those trips. The motion was defeated by a show of hands.

Representative Pageotte moved that Account No. 9305.05, Southeastern New Hampshire Services (SENH), be reduced $6,000, from $10,000 to $4,000, and that Account No. 9350.03, Homemakers of Strafford County, be increased by $3,000,

from and to increase Account No. 9350.13, Homemakers of Strafford County Day Out Program, by $3,000. The motion was seconded by Representative R. Torr. Chairman Martling asked Executive Assistant Bower to comment on how this motion might effect our contractual relationship with SENH. Executive Assistant Bower responded that reducing Account No. 9350.05 would not affect our contractual relationship with SENH, but stressed that the contract with SENH had been very beneficial to the County. He also noted that the County would probably not have renovated the Alms House if it were not for SENH.

Representatives Parks, Spencer, and Flynn spoke against the motion. Representative Appleby spoke in favor of the motion, and Representative McCann spoke against it.

Representative O'Brien commented that he did not have much information on SENH, such as how many people they serve, etc. Representative R. Torr replied that if anyone is really interested in what goes on in the Non-County Agencies Subcommittee meetings, they are welcome to attend the meetings and the Delegation would not have to rehash it all at its meeting. Representative Spencer replied that the Non-County Agencies Subcommittee report shows 1,891 individuals served, 17,000 units of service. Representative Wheeler said that SENH is the only organization in the State that provides residential treatment for pregnant women who are abusing alcohol.

Representative Vincent moved the question and it passed on a voice vote. Representative Gilmore asked that the Delegation divide the question. Chairman Martling ruled that Representative Pageotte did not intend that the question be divided and therefore, it was not divisible. Representative Pageotte asked for a roll call vote on the motion. The vote was as follows:

YEAS: Appleby, Brown, Corte, Pageotte, and R. Torr (5).

NAYS: Knowles, Bickford, Douglass, Flynn, Gilmore, Hambrick, Hashem, Jankowski, Keans, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Parks, Pelley, Spencer, Sullivan, Vincent, Wall, Wheeler, and Young (24).

The motion failed.

Representative Parks moved that the Non-County Agencies Subcommittee study the SENH situation further and report to the full Delegation before the next budget is prepared. Seconded by Representative Corte. Representative Nehring suggested that the Delegation study all Non-County Agencies. Representative Wall suggested that the reports of all Non-County Agencies be circulated to all Delegates. Representative R. Torr suggested that we have a session on a Saturday for complete discussion of the issue. Representative Flynn suggested that the Delegation should have all the information regarding Non-County agencies prior to the next Public Hearing. The Parks motion passed on a voice vote.

Representative Wheeler moved that Account 9350.09, Seacoast Task Force on Family Violence (A Safe Place) be increased by $2,000, from $19,000 to $21,000. Representative McCann seconded the motion. Representative Wheeler explained that the Subcommittee had voted 4 to 1 for this increase. Representative Flynn pointed out that the Executive Committee had voted 9-0 against this increase. Representative Hambrick and Representative McCann spoke in favor of the motion. Representative Vincent spoke against the motion. Representative Bickford and Representative Spencer spoke in favor of the motion. Representative Parks asked why the Executive Committee had voted 9-0 against the increase. Chairman Martling said that it was mostly because of the United Way discussion. Representative R. Torr said that A Safe Place had solicited money from the cities and towns and it was the policy not to fund agencies that are being funded by the cities and towns. Representative Brown said that she agreed with this assessment of the situation.

Representative Flynn moved the question. The motion passed on a voice vote. A roll call was requested on the Wheeler motion to increase Account No. 9350.09, with the following result:

YEAS: Knowles, Bickford, Brown, Corte, Gilmore, Hambrick, Hashem, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Pelley, Spencer, R. Torr, Wall, and Wheeler (20).

NAYS: Appleby, Douglass, Flynn, Jankowski, Keans, Parks, Sullivan, Vincent, and Young (9).

The motion passed.

Representative Knowles asked about insurances. Executive Assistant Bower answered that certain things had been shifted from one policy to another and this saved the County a little money. Executive Assistant Bower noted that there had never been a liability claim against the Commissioners or against any operation of the County, so the County has been able to keep its costs down. The County goes out to bid on its insurance yearly.

Representative Pageotte moved to increase Account No. 9350.13, Homemakers of Strafford County Day Out Program, $5,000. The motion was seconded by Representative Appleby. Representative Parks spoke against the motion. Representative Gilmore asked Representative R. Torr about what went on in the Subcommittee meeting. Representative R. Torr stated that the only motion was to increase Account No. 9350.13, Homemakers of Strafford County Day Out Program, from $12,000 to $14,000 and this had passed on a 4 to 1 vote.

Representative Vincent moved to limit debate. The motion failed.

Representative McCann said that the Delegation went through this process twice, once in the Subcommittee meeting and again in the Executive Committee meeting and he feels there is a problem with the process.

Representative Brown said that the reason the Delegation is here is to examine what every Subcommittee has done, and she favors the motion.

Representative Wheeler spoke in favor of the motion.

A lengthy discussion ensued relative to the process and Representatives Wheeler, Flynn, Jankowski, Spencer, Martling, Pageotte, R. Torr, Marston, Parks, Nehring, and Brown spoke to this.

Representative Flynn moved the question, which passed on a voice vote. Representative Pageotte requested a roll call; results were as follows:

YEAS: Appleby, Brown, Hambrick, Hashem, Merrill, O'Brien, Pageotte, Spencer, Wall, and Wheeler (10).

NAYS: Knowles, Bickford, Corte, Douglass, Flynn, Gilmore, Jankowski, Keans, Marston, Martling, McCann, Messier, Nehring, Parks, Pelley, Sullivan, R. Torr, Vincent, and Young (19).

The motion failed and Account No. 9350.13, Homemakers of Strafford County Day Out Program remained funded in the amount of $14,000.

Representative Merrill asked if the question of fuel assistance had come up at the Executive Committee meeting in connection with Account No. 9350.02, Community Action, Inc. Representative R. Torr replied that they were unaware of the problems with fuel assistance at the time of the Executive Committee meeting.

Representative Merrill then made a motion that Account No. 9350.02, Community Action, Inc. be increased by $2,000, from $36,000 to $38,000. The motion was seconded by Representative Wheeler.

Representative Brown, who serves on the Board of Directors of Community Action, Inc. said there is also a problem with surplus food being handled by this agency because there are many more people in need. The emergency fund that the agency had is gone.

Representatives Vincent and Jankowski spoke against the motion. Representatives McCann, Merrill, and Wheeler spoke in favor of the motion. Representative Parks said that the fuel oil program is controlled by the State, and they are losing a considerable amount of money because they do not have any contracts with oil companies. The State does not get any discounts and does not pay bills in a timely manner.

Representative Brown asked for a roll call vote, seconded by Representative Vincent. The results were as follows:

YEAS: Appleby, Knowles, Brown, Corte, Gilmore, Hambrick, Hashem, Keans, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Parks, Pelley, Spencer, Sullivan, R. Torr, Wall, and Wheeler (22).

NAYS: Bickford, Douglass, Flynn, Jankowski, Marston, Vincent, and Young (7).

The motion passed.

The Chairman called a ten (10) minute recess.

Representative Pageotte asked about Account No. 5100.06, Riverside Rest Home (RRH) Administration - Courier. Executive Assistant Bower replied that this was one person who had many duties, including driving residents to doctors' appointments, doing the banking for RRH, and running errands for residents, etc.

Representative Pelley asked about retirement and what rate the figures were based on. Executive Assistant Bower said that the rate that was used was 2.66 percent, except for Group II

employees who work for the Sheriff's Department, which was figured at 3.56 percent.

Representative Flynn asked about the Patient Trust Bond, Account No. 9500.93. Executive Assistant Bower explained that due to Federal Medicaid regulations, the County now has to bond employees who handle the residents' trust funds. This is the money given to the residents that is not used by them right away and goes into a special account.

Representative McCann moved that the revised Total Expenditures in the amount of $19,581,264 be approved, seconded by Representative Wall. A roll call vote was taken, with the following results:

YEAS: Appleby, Bickford, Brown, Corte, Douglass, Flynn, Gilmore, Hambrick, Hashem, Keans, Knowles, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Parks, Pelley, Spencer, Sullivan, R. Torr, Wall, Wheeler, and Young (29).

NAYS: Jankowski and Vincent (2).

The motion passed 27 to 2.

Representative McCann moved that the Delegation accept the Revenue Budget total of $10,177,614, and the surplus figure of $600,000. The motion was seconded by Representative Wall.

Representative Flynn asked about Account No. 4014, Land Leases. He inquired as to when the money for these leases is paid. Executive Assistant Bower explained that the contract calls for the money to be paid after the harvest, usually in the fall. The figures for 1991 revenues shown in the budget are for the first nine months of the year (third quarter) and the land leases were paid in November.

A roll call vote showed the following results:

YEAS: Appleby, Bickford, Brown, Corte, Douglass, Flynn, Gilmore, Hambrick, Hashem, Jankowski, Keans, Knowles, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Parks, Pelley, Spencer, Sullivan, R. Torr, Vincent, Wall, Wheeler, and Young (29).

NAYS: None.

The motion passed 29 to 0.

Representative Keans moved that the Delegation accept the revised figure of $8,803,650 to be raised by taxation and it was seconded by Representative Brown. The roll call vote on the motion was as follows:

YEAS: Appleby, Bickford, Brown, Corte, Douglass, Flynn, Gilmore, Hambrick, Hashem, Keans, Knowles, Marston, Martling, McCann, Merrill, Messier, Nehring, O'Brien, Pageotte, Parks, Pelley, Spencer, Sullivan, R. Torr, Wall, Wheeler, and Young (27).

NAYS: Jankowski and Vincent (2).

The motion passed 27 to 2.

Representative Parks asked for point of personal privilege to address the Delegation. Granted. Representative Parks said that the Delegation has had a very smooth and well run two years due in great part to the hard work of Kent Martling and asked the Delegation to join him in thanking Chairman Martling. Chairman Martling thanked the Delegation for their cooperation.

Representative Pageotte moved for adjournment. Seconded by Representative Brown and accepted on voice vote. With no further business, the meeting adjourned at 12:04 p.m.

Respectfully submitted,
Robert E. Marston, Clerk

STRAFFORD COUNTY DELEGATION COMMITTEE
MINUTES OF PUBLIC HEARING OF APRIL 7, 1992

The Public Hearing of the Strafford County Delegation was called to order in Room 208 of the Legislative Office Building in Concord, New Hampshire at 12:00 noon for the purpose of receiving public input on the County's Proposed Sewer Project, to appropriate an amount not to exceed $1,500,000 for said project, and to authorize the County Commissioners to issue bonds to provide for the Sewer Line Project.

Acting Chairman R. Torr asked the Clerk to call the roll which showed the following:

PRESENT: Bickford, brown, Corte, Douglass, Flynn, Frechette, Gilmore, Hashem, Jankowski, Kincaid, Kinney, Knowles, Marston, Merrill, O'Brien, Pelley,Spencer, Sullivan, R. Torr, Tsiros, Wheeler, and Young (22 of 36).

EXCUSED: Martling, Hambrick, and A. Torr (3).

ABSENT: Appleby, Foss, Keans, McCann, Messier, Musler, Nehring, Parks, Pageotte, Vincent, and Wall (11).

Also present was Commissioner George Maglaras and Executive Assistant Raymond F. Bower.

In the absence of Chairman Kent Martling, Representative Ralph Torr, Vice Chairman conducted the meting and called upon Executive Assistant Raymond Bower to explain the status of the project. Executive Assistant Bower said that requests for bids for construction of the project had been advertised and eleven (11) bids were received from contractors in New Hampshire, Maine, and Massachusetts. The low bidder was J&M Donohue of Lincoln, New Hampshire and the County expects to award the bid within the next few days. He also explained that the bids came in lower than expected and

it will only be necessary to bond $1,150,000 to cover the entire project.

Acting Chairman R. Torr asked for input from the public. No one from the public came forward to comment on the project, so the Public Hearing was closed.

Representative Flynn moved to appropriate and authorize the County Commissioners to borrow up to One Million, One Hundred and Fifty Thousand Dollars ($1,150,000) to provide for the County Sewer Project. The motion was seconded by Representative Corte.

A roll call vote taken on the motion was as follows:

YEAS: Bickford, brown, Corte, Douglass, Flynn, Frechette, Gilmore, Hashem, Jankowski, Kincaid, Kinney, Knowles, Marston, Merrill, O'Brien, Pelley, Spencer, Sullivan, R. Torr, Tsiros, Wheeler, and Young (22 of 22).

NAYS: None.

The motion passed 22 to 0.

Representative Sullivan motioned to adjourn. It was seconded by Representative Flynn and passed unanimously. With no further business, the meeting adjourned at 12:17 p.m.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
EXECUTIVE COMMITTEE
MINUTES OF MEETING OF MAY 8, 1992

The meeting of the Strafford County Delegation's Executive Committee to review the 1992 First Quarter Budget report and approve Tax Anticipation Note Borrowing was called to order at 9:00 a.m. by Chairman W. Kent Martling. The meeting opened with a moment of silence and the pledge to the flag.

The Clerk read the Notice of the Meeting and called the roll, which showed the following members present:

PRESENT: Appleby, Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (12 of 14).

ABSENT: Spencer (1).

EXCUSED: Wall (1).

Also present were Commissioner Maglaras, County Treasurer Charles Crocco, and Executive Assistant Raymond Bower.

Representative Pageotte moved that we accept the minutes of the last meeting. Motion passed on a voice vote.

Chairman Martling called upon Treasurer Charles Crocco for a report. Mr. Crocco read a letter addressed to the County Delegation (copy attached), stating the funds in the County Treasury were insufficient to meet anticipated obligations and he had determined that hit was necessary to borrow Four Million, Five Hundred Thousand Dollars ($4,500,000) in Tax Anticipation Notes (TANS) for receipt on July 1, 1992.

Representative Pageotte moved that we authorize Treasurer Crocco to borrow $4,500,000.00 in TANS as set forth in his letter. Representative Brown seconded the motion, which was approved on a roll call vote of 12-0 as follows:

YEAS: Appleby, Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (12 of 12).

NAYS: None.

Treasurer Crocco noted that it was a tough market and only a few banks want to bid on the investments, therefore, we might not get as good an interest rate as in the past.

Chairman Martling then lead the Delegation through a review of the First Quarter Budget Report.

Representative R. Torr asked if Account No. 4100.02, County Treasurer and other similar items included the pay raises that were approved at the March 7, 1992 Delegation Meeting. Executive Assistant Bower answered that the raises were included.

Under Account No. 6130, Jail Industries, Representative Bickford asked if the roadside cleanup program was active. Executive Assistant Bower replied that it is not.

Regarding Account No. 9350.05, Non-County Agencies, Southeastern New Hampshire Services, Representative R. Torr asked how they were doing with the rent. Executive Assistant Bower answered that they were catching up, but were not yet current. He noted that he would not release any of the $10,000 allocated until they are caught up on the rent.

Representative Marston inquired about Account No. 9900.05, McKin Site Settlement, which shows an unexpended balance of $45,000. Executive Assistant Bower commented that based on the recommendation of the auditors, this item was paid in 1992 from the 1991 surplus. This unexpended balance will be carried to the end of the year and will then revert to the surplus.

Chairman Martling asked Executive Assistant Bower to comment on Revenues. Executive Assistant Bower replied that

we were doing very well. We are averaging 204 residents at Riverside Rest Home, which is licensed for 205 residents. This is a higher average than we have had in the past. The Registry of Deeds Office is above estimate, but Interest Income is below estimate. Most of the other items are on-target.

Representative Brown moved that the Executive Committee accept the First Quarter Budget Report as presented. The motion was seconded by Representative Corte and passed on a roll call vote 12-0, as follows:

YEAS: Appleby, Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, and Vincent (12 of 12).

NAYS: None.

Representative Brown commented on a recent visit to the Strafford County Human Services Department and Riverside Rest Home by Dr. Harry Bird, Commissioner of the New Hampshire Department of Health and Human Services, and Dick Chevrefils of the Department of Children and Youth. They were happy with what they saw here.

Representative Appleby commented that the Homemakers of Strafford County were doing a great job taking care of both his wife and himself.

Representative R. Torr asked how the sewer line was coming. Executive Assistant Bower said things were going great and they had actually run into less ledge than anticipated. He mentioned that the County was trying to get a permit from the State to spread the sludge from the decommissioned lagoons on County land. There will be lots of sludge and it will be expensive to dispose of if we do not get this permit.

The County is involved in an experimental composting project with the City of Dover and others, which involves

sending food waste from the Rest Home to the composting site in Rochester.

Executive Assistant Bower commented that both Group I and Group II retirement rates will go up slightly, effective July 1, 1992, due to the new retirement bill passed this session by the Legislature. The total budget increase will be approximately $7,000.

Representative R. Torr noted that this is the last year of payment on the bonds for the Jail and asked if we should consider expanding the Jail to accept more Federal prisoners. Executive Assistant Bower replied that he had talked to Federal officials about this and had told them that if they could guarantee an additional twenty (20) prisoners per year, he would recommend that we expand the Jail He could not get any guarantees. The problem with the Jail is lack of sufficient Maximum security cells in proportion to the prison population.

Executive Assistant Bower noted that we do get some prisoners from other counties that are overcrowded.

Executive Assistant Bower also commented that OSHA had recently established a requirement that all health care workers receive a Hepatitis B vaccination. this requirement does not apply to the County, but if anyone at the Rest Home should contract Hepatitis B, the County would be liable. Therefore, Executive Assistant Bower would like to spend money from the Contingency Fund, Account No. 9900.00 to vaccinate County employees who are at risk at the Rest Home and the Jail.

Representative Pageotte moved that we authorize the expenditure of up to $15,000 from the Contingency Fund for this purpose. The motion was seconded by Representative R. Torr and passed unanimously on a voice vote.

Representative R. Torr suggested that we have a meeting later in the year to discuss improvements int he method of allocating funds to Non-County Agencies. No action was taken on this suggestion.

Representative Vincent moved that the meeting be adjourned at 10:10 a.m. Seconded by Representative Pageotte and passed on a voice vote.

With no further business, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE MINUTES OF MEETING OF AUGUST 21, 1992

The meeting of the Strafford County Delegation's Executive Committee to review the 1992 Second Quarter Budget report was called to order at 9:00 a.m. by Chairman W. Kent Martling. After a moment of silence, Representative Appleby led the group in the pledge to the flag.

The Clerk read the Notice of the Meeting and called the roll, which showed the following members present:

PRESENT:	Appleby, Bickford, Brown, Corte, Kincaid, Marston, Martling, Pageotte, Vincent (9 of 14).
EXCUSED:	Kinney, Wall (2).
ABSENT:	Spencer, Sullivan, R. Torr (3).

Also present were Commissioners George Maglaras, Paul Dumont, and Roland Roberge, County Treasurer Charles Crocco, and Executive Assistant Raymond Bower.

Chairman Martling congratulated the Commissioners and Executive Assistant Bower for a job well done in keeping spending within the budget for the first six months of 1992.

Chairman Martling reviewed the budget, page by page, and asked for comments and questions as each page was presented.

Representative Marston asked about Account No. 4110.17, County Attorney, Education/Conference/Training, which states in the Explanations that $1,383.43 will be reimbursed by the New Hampshire Safety Grant. Executive Assistant Bower explained that this would be treated as a credit to the line item and will show a lower expenditure on the next quarterly report.

Representative Marston asked if the County is reimbursed by the towns that are serviced by the Dispatch Center. Executive Assistant Bower said that there is a Capital Reserve Fund which is used to purchase equipment for the Dispatch Center. The money in this Fund comes from the towns who participate in the program. The towns do not reimburse the County for operating expenses.

Chairman Martling questioned Accounted No. 9900.05, the McKin Site Settlement. Executive Assistant Bower responded that this item was paid out of 1991 funds in the amount of $45,000.

Representative Appleby addressed the subject of Non-County Agencies as follows:

"As you know, I have been taking care of my wife since January. I had the Homemakers down there and they are still working for us. I have a girl in the morning, a girl in the afternoon, and a girl at night. They are taking care of my wife and they take care of me as well. It's sort of a sad thing. You people know how I feel, is down today, down tomorrow, and down the next day. I'm worried about her. I know my kids will try to keep her there which I think is the best place for anyone to be, over there in the home, its a very good home. I have been on the Subcommittee over there since 1975. The home is great, but people are lonely in that place. I won't want to see my wife go in a place like that, she wouldn't know what to do, but at home she is very happy. You have given the Homemakers $132,000. I think

they should have more and the Homemakers Day Out program does a fantastic job up there. I don't care what you say about the guy who operates the program, I think he's doing a darn good job. We have had a of girls who have come into our house and what a nice job they do with my wife. And they have nurses that come down, and how she could get any better care I don't know.

"As I told you before, this prostrate thing which I have, it's cancer, that's what it is, it's going all through my body and you can see how thin I am. As the oncologist told me a long time ago, 'Jim, if you've got something to do, for Christ sake, do it now, because you're not going to be around too long!' Now that's what they told me, not one, but five or six of them told me the same thing. Damn it, I'm eighty-eight years old so I think I've had a darn good life and my wife and I have been married for 62 years. I couldn't be with a better class of people than I have met right here. You people, people in the Legislature, people all over the place, people who I've known for years.

"Anyway, when you're trying to figure out how much money to give them, give as much as you can. Don't cut them off. Thank you very much."

Chairman Martling thanked Representative Appleby for his remarks.

Representative Pageotte made a motion that the remarks of Representative Appleby be put in the minutes and the motion passed unanimously.

Representative Marston asked if the Elderly Care Study Committee had issued its report. Representative Corte replied that the Committee was unable to come to any conclusions.

Representative Vincent asked about a new parking lot being built near the corner. Executive Assistant Bower explained that the construction was part of the sewer project which runs across the area that is now going to be the parking lot.

Chairman Martling asked Executive Assistant Bower if he had any comments to make on Revenues. Executive Assistant Bower said that Interest Income was low due to lower interest rates, but other items that are ahead of target more than make up for this and total revenues are on target.

Representative Corte asked about the status of the Federal Prisoners. Executive Assistant Bower replied that there has been a little slow down because the government has run out of money, but he expects an increase in the last quarter and revenues should be above estimate for the year.

Commissioner Dumont said that we need about thirty (30) Federal prisoners to meet our estimate of revenue. Executive Assistant Bower said we now have 31 or 32 boarders, about 23 of whom are Federal; the others are from Rockingham County. We board women from Rockingham County because they do not have any female facilities in their Jail We can house 18 to 20 females very comfortably. We have 16 females in this area, 14 of whom are Federal inmates or from Rockingham County.

Representative Marston asked about the change over of the telephone to MCI. The County had a New England WATS through AT&T and a New Hampshire WATS through New England Telephone. It was explained that New England Telephone no longer offers New Hampshire WATS and the AT&T base rate went up so much that the County did not make enough out-of-state calls to make it worth while. The County started looking at other carriers to see what they offered. MCI gave us a very favorable rate and we were able to save money by switching over.

Representative Kincaid moved that the Executive Committee accept the 1992 Second Quarter Budget Report as presented. The motion was seconded by Representative Brown. A roll call vote showed the following:

YEAS: Appleby, Bickford, Brown, Corte, Kincaid, Marston, Martling, Pageotte, Vincent (9).

NAYS: None.

Chairman Martling asked if the Commissioners or Executive Assistant Bower had any further remarks.

Commissioner Maglaras said that in these tough economic times, the County employees have been very cooperative in helping to keep costs down and praised all the employees for their fine cooperation. Executive Assistant Bower noted that there is a possibility that we could get twenty percent (20%) of the costs of the new sewer line reimbursed from the State under a new program that was passed in this session of the Legislature. There will be a hearing on this matter next Friday, August 28th, at 10:00 a.m. in the Health and Human Services Auditorium in Concord.

Representative Bickford moved that the County Delegation go on record as supporting the County's efforts to obtain this funding. The motion was seconded by Representative Pageotte and passed unanimously.

Representative Brown remarked that the County had been well served by the Delegation, the Commissioners and by Executive Assistant Bower. All have done a great job. Commissioner Dumont thanked the Delegation for the tremendous support they have given to the Commissioners.

Treasurer Crocco remarked that Strafford County should be very proud that we had two participants in the Olympics and suggested that we should recognize their fine showing. Representative Brown suggested that a letter be drafted and this was approved by the Committee.

Representative Pageotte moved that the meeting be adjourned at 9:40 a.m. This motion was accepted. With no further business, the meeting was adjourned at 9:40 a.m.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
EXECUTIVE COMMITTEE
MINUTES OF MEETING OF NOVEMBER 6, 1992

The meeting of the Strafford County Delegation's Executive Committee to review the 1992 Third Quarter Budget report and approve Tax Anticipation Note Borrowing up to $5,000,000 for 1993 was held in the Justice and Administration Building on November 6, 1992 at 9:00 a.m. m. The meeting was called to order by Chairman W. Kent Martling.

The meeting was opened with a moment of silence in memory of Representative James Appleby and Representative Edna Pearl Parr, both recently deceased. Representative Kincaid led the group in the pledge to the flag.

The Clerk read the Notice of the Meeting and called the roll, which showed the following members present:

PRESENT:	Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, Vincent (11 of 13).
EXCUSED:	Spencer (1).
ABSENT:	Wall (1).

Also present were Commissioners George Maglaras, Paul Dumont, and Roland Roberge, County Treasurer Charles Crocco, and Executive Assistant Raymond Bower.

Representative Pageotte moved that we accept the minutes of the last meeting, seconded by Representative Brown and passed on a voice vote.

Chairman Martling called on County Treasurer Charles Crocco who read his letter to the Delegation outlining the need for Five Million Dollars ($5,000,000) in Tax Anticipation Notes for receipt in January 1993. Representative Brown made a motion that the Straford County Delegation Executive

Committee authorize the County Commissioners to borrow up to $5,000,000 in anticipation of taxes for the period of January 1, 1993 to December 31, 1993. The motion was seconded by Representative Vincent. A roll call vote showed the following:

YEAS: Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, Vincent (11).

NAYS: None.

Chairman Martling congratulated the County Commissioners and Executive Assistant Bower on the fine job they did on preparing the budget summary and for keeping spending within budget.

Representative Pageotte also thanked the Commissioners and also Isabelle Quimby, Director of Social Services at Riverside Rest Home who was honored with the Edna McKenna Award for Distinguished Service, and Cheryl Moulton, Director of Human Services, who was named Human Services Administrator of the Year at the New Hampshire Association of Counties Annual Convention. He also congratulated Ray Bower, Administrator of Riverside Rest Home, on the receipt of a $72,000 bonus for efficiency in Administration at the Rest Home from Medicaid. The entire Delegation joined in a round of applause for these people.

Chairman Martling then led the Executive Committee through a page-by-page review of the budget.

Representative Pageotte asked how the rent was coming in from Southeastern New Hampshire Services. Executive Assistant Bower replied that they presently owe the County about $7,000, which is the most current they have ever been and they should be caught up by the end of the year.

Representative Torr asked for more detail on line Item 4110.25, County Attorney Prosecution Costs, which was $20,000 over budget. Executive Assistant Bower explained that there was a large bill for storage of two vehicles involved in a

manslaughter case. The County has now developed a fenced-in secured area on County property for this kind of storage so that will not happen in the future. Also, there was an expert witness who was required to appear twice because of the retrial and this cost an unanticipated amount of money.

Under Dispatch Account No. 4141, Representative Vincent asked about a story he had heard about tying into the 911 program. Executive Assistant Bower replied that the County is not presently involved in the 911 program, but when the new State-wide program is up and running, the Dispatch Center will be tied in it at no cost to the County.

Representative Brown asked if all employees of the Corrections Department were trained in the proper use of handcuffs. Executive Assistant Bower replied in the affirmative, but also noted that prisoners are very seldom handcuffed.

Representative Kinney asked why the Homemakers had only expended 47.28% of their budget (Account No. 9350.03). Executive Assistant Bower replied that non-County agencies bill on a unit of service basis and for the first six months the units of service were very low. In the last two months the units of service have doubled. Executive Assistant Bower has requested an explanation of this increase before he pays the bill and he is still waiting for this explanation. The Homemaker services usually average 17 units of service per client per month. Recently, there have been clients receiving over 300 units of service per month.

Representative Corte asked how the sewer line was coming. Executive Assistant Bower said there is still a little problem. There is some garbage that is getting into the system. Some filters were put onto the system, but they are not doing an adequate job. Otherwise, the County is in the final stages of getting approval for spreading the sludge from the lagoons. An analysis has been done on the sludge and it is fine for spreading on the fields.

Representative Pageotte asked if the County is getting any payback from Medicaid for the sewer project. Executive Assistant Bower says that this will not show up until next year due to the way the payments were made. Bond payments by the County do not begin until 1993. The payments will begin nine months after the fiscal year has ended.

Chairman Martling asked Executive Assistant Bower to explain the Revenue outlook. Executive Assistant Bower said that Revenues are good. He explained that riverside Rest Home's Revenues are always the greatest in the Fourth Quarter because of Medicaid reimbursements. Revenues are on target for most other departments; the Jail income has picked up and is running $10,000 over estimates. He also noted that Insurance Refunds, Line Item No. 9082, are received in the Fourth Quarter and should be above estimate because of the loss ratio on workman's compensation, which is very low.

Representative Marston expressed concern that he could not correlate the Jail Industries Revenues in the Revenues section with the Jail Industries expenditures on page 10. Executive Assistant replied that it was very confusing due to the accounting methods required by the auditors. Executive Assistant Bower stated that he would do a special budget for the Jail Industries program which would make it much easier to understand and would send it to Representative Marston.

Representative Pageotte moved that the Third Quarter Budget Report be accepted. Seconded by Representative Corte and passed on a roll call vote as follows:

YEAS: Bickford, Brown, Corte, Kincaid, Kinney, Marston, Martling, Pageotte, Sullivan, R. Torr, Vincent (11).

NAYS: None.

Commissioner Maglaras thanked the Delegation for the fine cooperation they had received over the past year from the County Delegation and the Executive Committee. Commissioner Dumont noted that in working with the budget,

the County Delegation has put aside party politics and everyone has cooperated to get the job done. With no further business, the meeting was adjourned at 9:36 a.m.

Respectfully submitted,
Robert Marston, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF DECEMBER 9, 1992

The meeting was called to order at 5:30 p.m. by 1991-1992 Acting Chairman Ralph Torr. Acting Clerk Raymond Bower read the Notice of the Meeting and called the roll. The roll call showed the following members present:

PRESENT: G. Brown, J. Brown, Callaghan, Chagnon, Gilmore, Hambrick, Hashem, Hemon, Keans, Kincaid, Knowles, Loder, Lundborn, McCann, McGrath, Merrill, Merritt, Nehring, O'Brien, Pageotte, A. Pelletier, M. Pelletier, Rogers, Snyder, Spear, Sullivan, A. Torr, F. Torr, R. Torr, Vincent, Wall, Wasson, and Wheeler (33 of 38).

EXCUSED: Douglass, Dunlap, Hilliard, and McKinley (4).

ABSENT: Musler (1).

After a moment of silence, Representative Gilmore led the Delegation in the Pledge of Allegiance to the flag.

Also present were 1991-1992 Delegation Clerk Robert Marston, Commissioners Maglaras, Dumont, and Roberge, County Treasurer Crocco, Executive Assistant Raymond Bower, and Executive Secretary Jean Miccolo.

It was noted by Acting Chairman R. Torr that Chairman Martling was unable to attend the Organizational Meeting as he was on a tour of United Republics of Russia. He then nominated 1991-1992 Clerk Robert Marston and Executive Secretary Miccolo to count the ballots. The nomination was seconded by Representative McCann and accepted unanimously. He then opened the meeting for nominations for Temporary Chairman.

Representative Pageotte nominated Representative Gilmore for Temporary Chairman. Seconded by Representative A. Torr. Representative Gilmore declined the nomination.

Representative McCann nominated Representative Nehring for Temporary Chairman. Seconded by Representative R. Torr. With no further nominations for Temporary Chairman, Representative Keans motioned to cease the nominations, seconded by Representative Pageotte. The motion passed on a voice vote.

Temporary Chairman Nehring stated that the next order of business was to open nominations for a Temporary Clerk. Representative McCann nominated Representative Gregory McGrath of Rochester for Temporary Clerk. The nomination was seconded by Representative Vincent and accepted. The nominations for Temporary Clerk were closed on a voice vote.

The next item on the agenda was caucusing for nominations for the County Delegation's Officers. The respective parties each held a brief caucus to chose a slate of officers for Chairman, Vice Chairman, and Clerk for 1993 - 1994. The meeting recessed for 15 minutes.

The meeting reconvened after 15 minutes. Representative Wall nominated Representative McCann for Chairman. Seconded by Representative O'Brien. Representative A. Torr stated that in the spirit of bipartisanship, the Republicans moved that nominations be closed and cast one ballot for Representative McCann for Chairman; the motion was seconded by Representative O'Brien. The motion was passed and the nomination for Representative McCann as Chairman

was passed on a voice vote. The Clerk cast one ballot for Representative McCann as Chairman. There was a round of applause for the new Chairman.

Chairman McCann thanked everyone for their support in this matter and stated that he looks forward to working together with the Delegation for the next two years. He will do his best to help the Delegation in any way possible. He noted that the Delegation will be dealing with many issues, one of them being that due to the problems the State is experiencing, the County will probably be asked to pick up more responsibility. These issues will have to be looked at closely. Chairman McCann asked that it is his hope that the Delegation will continue to work together in a bipartisan way, as has been done in the past and that we remember that our obligation is to the people who elected the Delegation and to try to do the best job we can. He stated that he appreciates the Delegation's vote of confidence in him.

Chairman McCann at this point introduced the County Commissioners, Paul Dumont, George Maglaras, and Roland Roberge and County Treasurer Charles Crocco.

The next item on the agenda was nomination of Vice Chairman of the Delegation. Representative Pageotte nominated Representative Wheeler as Vice Chairman. The nomination was seconded by Representative Hemon. Representative A. Torr motioned to close the nominations for Vice Chairman and that the Clerk cast one ballot for Representative Katherine Wells-Wheeler for Vice Chairman. The motion was seconded by Representative Keans. The motion was approved and the nomination for Representative Wheeler as Vice Chairman was passed on a voice vote and the Clerk cast one ballot for Representative Wheeler for Vice Chairman.

The next order of business was the election of the Clerk of the County Delegation. Representative Lundborn nominated Representative Greg McGrath for Clerk of the Delegation. The nomination was seconded by Representative Knowles. With no further nominations, Representative A. Torr motioned

to close nominations and requested the Chairman to cast one ballot for Representative McGrath as Clerk. The motion was seconded by Representative Hemon and the nomination for Representative McGrath as Clerk was passed on a voice vote.

Chairman McCann noted that the next order of business was to elect the members of the Executive Committee. The towns are entitled to 4 members of the Committee; Rochester has 3 members; Dover has 3 members; and Somersworth has 2 members; this is in addition to the officers. Representative A. Torr asked if there were any changes due to re-districting, especially in Rochester, which now has 10 representatives, specifically, will Rochester be entitled to an additional representative on the Executive Committee? There was some discussion on this matter and it had been decided that Rochester would still have three seats like Dover. With the re-districting, the Delegation received one more seat for Strafford, so the towns got the extra seat. Representative Spear requested clarification as to whether she was an independent town or represented all the towns. Chairman McCann responded she would be representing all the towns.

Representative O'Brien asked about the towns picking up an additional representative on the Executive Committee. Chairman McCann responded that due to the way the additional representative was elected, there were no additional members on the Executive Committee.

With no further questions on the caucusing procedures, Chairman McCann called a 5 minutes recess to caucus for representatives to the Executive Committee.

The meeting reconvened at 6:15 p.m. and Chairman McCann congratulated the following members as being elected to serve on the Executive Committee, as chosen from their respective City or Town. From the Towns: Representatives Janet Wall from Madbury and several other communities, Henry Sullivan from Farmington, Patricia Hambrick from Lee, and Ron Chagnon from Farmington. From Rochester, Representatives Raymond Lundborn, Frank Callaghan, and Rose Marie Rogers. From Somersworth, Representatives Pageotte and

Vincent. From Dover, Representatives William Knowles, William Kincaid, and Franklin Torr. There was a round of applause for the new Executive Committee.

Chairman McCann entertained a motion to make the officers of the Delegation voting members of the Executive Committee. Representative Keans so motioned, the motion was seconded by Representative Kincaid and was accepted unanimously. This means that the three Delegation officers elected earlier will be voting members of the Executive Committee and the respective officers of the Executive Committee. Representative Keans amended her motion to include that the three officers would be officers also of the Executive Committee. Being a friendly amendment, and with no further discussion, the motion was passed unanimously on a voice vote.

Chairman McCann then asked for a motion relative to the continuance of County expenditures which would allow the County Commissioners to pay those expenditures statutorily required to be paid until Delegation approval of the 1993 budget. Representative Franklin Torr motioned for the continuance of County payment of County expenditures. The motion was seconded by Representative Loder. Chairman McCann asked if anyone wished further clarification of this issue. With no further discussion on this matter, the motion was passed on a roll call as it involved expenditures of money. The roll call vote was as follows:

YEAS: G. Brown, J. Brown, Callaghan, Chagnon, Gilmore, Hambrick, Hashem, Hemon, Keans, Kincaid, Knowles, Loder, Lundborn, McCann, McGrath, Merrill, Merritt, Nehring, O'Brien, Pageotte, A. Pelletier, M. Pelletier, Rogers, Snyder, Spear, Sullivan, A. Torr, F. Torr, R. Torr, Vincent, Wall, Wasson, and Wheeler (33 of 38).

NAYS: None.

Chairman McCann made a couple of announcements before the meeting adjourned. The Delegation has been invited to the

Rochester District Court Open House and Dedication to be held Thursday, December 17, 1992 at 2:30 p.m. Chairman McCann also requested the Delegates to pick up and complete a form with their names, addresses, phone numbers, and mileage to be returned to the Commissioners. Chairman McCann also noted that by the end of this week or beginning of next week he will be sending out correspondence regarding committee requests for 1993 and 1994 and a tentative schedule of meetings to discuss the County budget. He requested that the committee and mileage forms be returned to the Commissioners' Office or himself as soon as possible.

Representative O'Brien commended "Madam Whip" (Representative A. Torr) for her wonderful comments on bipartisanship.

Executive Assistant Bower informed the Delegation that a day-long orientation for new and old members of the Delegation will be held within the next few weeks and a notice will be sent out shortly. The Orientation involves meeting the other Elected Officials, tours of the County Complex, financial information and the Delegation's role in County government.

Chairman McCann asked if there was any other business to come before the Delegation at this time. Representative Nehring wished to express the Delegation's thanks to the County Extension office staff and board for the wonderful buffet they had for the Delegation. A letter of thanks will be sent to Extension.

Representative Chagnon moved for adjournment. Seconded by Representative F. Torr and accepted on a voice vote. With no further business, the meeting adjourned at 6:32 p.m.

Respectfully submitted,
Gregory McGrath, Clerk
Strafford County Delegation
1993-1994

DIRECTORY

ADMINISTRATION

Strafford County Justice & Administration Building
PO Box 799
Dover, New Hampshire 03820

Commissioners Office	742-1458
Personnel & Finance Office	742-1458
Human Services Department	742-1469
Information & Referral	742-8078
Family / Child Intervention Program	742-8078
Registry of Deeds	742-1741
County Attorney	749-2808
Registry of Probate	742-2550
Superior Court	742-3065
UNH / Strafford County Cooperative Extension	749-4445
Regional Planning Commission	742-2523
Conservation District	749-3037
Community Action Program	749-1334

Strafford County Sheriff's Office
& Dispatch Center
PO Box 1218
Dover, New Hampshire 03820 742-4960

Strafford County House of Corrections / Jail
County Farm Crossroads
Dover, New Hampshire 03820 742-3310

Strafford County Riverside Rest Home
30 County Farm Crossroads
Dover, New Hampshire 03820 742-1348

CITIES AND TOWNS

***Barrington** Town Office*
Star Route
Barrington, NH 03825
664-9007

***Dover** City Hall*
288 Central Avenue
Dover, NH 03820
742-3551

***Durham** Town Office*
13-15 Newmarket Road
Durham, NH 03824
868-5571

***Farmington** Town Office*
Farmington, NH 03835
755-2208

***Lee** Town Office*
Seven Mast Road
Lee, NH 03824
659-5414

***Madbury** Town Office*
13 Town Hall Road
Madbury, NH 03820
742-5131

***Middleton** Town Office*
Union, NH 03887
473-2261

***Milton** Town Office*
Main Street, Box 310
Milton, NH 03851
652-4501

***New Durham** Town Office*
Main Street
New Durham, NH 03855
859-2091

***Rochester** City Hall*
31 Wakefield Street
Rochester, NH 03867
332-1167

***Rollinsford** Town Office*
PO Box 427
Rollinsford, NH 03869
742-2510

***Somersworth** City Hall*
157 Main Street
Somersworth, NH 03878
692-4262

***Strafford** Town Office*
Ctr. Strafford, NH 03815
664-2192